

## **SPECIAL WORK SESSION**

**Prior to Regular Council Meeting**

**6:00 to 7:30 p.m.**  
**Discuss: Police Services**

**Documents separate in packet.**

**THE VILLAGE OF DEXTER**  
**VILLAGE COUNCIL MEETING**  
**MONDAY May 23, 2005**

**\*\*\*\*\*7:30pm\*\*\*\*\***

**Dexter Senior Center, 7720 Dexter Ann Arbor Road**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. ROLL CALL:** President Seta                      J. Carson                      P. Cousins                      S. Keough  
   J. Semifero                      T. Walters                      D. Fisher

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting Minutes- May 9, 2005

**Page# 1 - 5**

**D. PRE-ARRANGED PARTICIPATION:**

*Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements (10-minute limit per participant)*

1. Dexter Daze Committee Chair- Arden Shafer  
**See Agenda Item K-1**

**Page#7**

*"This meeting is open to all members of the public under Michigan Open Meetings Act"*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

2. Carey Weihmiller- WasteManagement Update

3. Jim Haeussler

See related Agenda Item L-2

Page#9-13

**E. APPROVAL OF AGENDA:**

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

1. To set Millage Rates for 2005/06

**ACTION:** Consideration of: Resolution to establish 2005/06 Millage Rates.

**Page#15-22**

2. Dexter Automatic Products Company DAPCO amendment request to an existing Industrial Facilities Exemption Certificate

**ACTION:** Consideration of: Resolution approving the amended application from Dexter Automatic Products Company for an Industrial Facilities Exemption Certificate for new equipment and building improvements.

**Page#23-36**

**G. NON-ARRANGED PARTICIPATION:**

*Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives*

**H. COMMUNICATIONS :**

1. CAPT Meeting schedule
2. West Nile Virus-Update
- 3.

**Page#37-40**

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**I. REPORTS:**

1. Treasurer/Finance Officer- Marie Sherry  
**Separate in packet.**
2. Community Development Manager- Allison Bishop
  1. Notice of Decision –ZBA **Page#41-45**
3. Board and Commission Reports
  1. Huron River Watershed Council-Paul Cousins
4. Subcommittee Reports
5. Village Manager Report **Page# 47-50**
6. President's Report

**J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business*

1. Consideration of: Bills & Payroll in the amount of: \$223,870.79  
**Page#51-58**

**K. OLD BUSINESS- Consideration and Discussion of:**

1. Consideration of: Request from Dexter Daze Committee for the expansion of the Village's Dexter Daze Celebration  
**Postponed May 9, 2005** **Page#59**

*"This meeting is open to all members of the public under Michigan Open Meetings Act "*

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2. Consideration of: Recommendation from President Seta to appoint and reappoint 7 LDFA members in accordance with PA 125. Paul Bishop, Bill Tupper, Phil Arbor, Jim Seta, Joe Semifero, Jim Carson, Mike Fraiser of DexTech.

**Postponed May 9, 2005**

**L. NEW BUSINESS- Consideration and Discussion of:**

- 1 Discussion of: Annexation and 425 Agreements **Page#61-62**
2. Discussion of: Sidewalk Ordinance (Maximum 20 minute discussion)  
**Page#63-70**

**M. COUNCIL COMMENTS**

**N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**O. ADJOURNMENT:**

*'This meeting is open to all members of the public under Michigan Open Meetings Act*

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**DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY MAY 9, 2005**

AGENDA 5-23-05  
ITEM C-1

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 by President Pro Tem - Semifero in the Dexter Area Senior Center, located at 7720 Dexter-Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Pro Tem Semifero

J. Carson      P. Cousins      S  
Keough T. Walters      D. Fisher

**C. APPROVAL OF THE MINUTES**

Minutes of the Regular Council meeting of April 25, 2005

Motion Fisher, support Keough to approve the minutes as presented.

Ayes: Cousins, Fisher, Keough, Walters, Carson, Semifero.

Nays: none.

Motion carries.

**D. PRE-ARRANGED PARTICIPATION**

Dexter Daze Committee Chair-Arden Shafer.

**E. APPROVAL OF THE AGENDA**

Motion Fisher, support Keough to suspend rules to discuss item L. 1. Request from Dexter Daze Committee for the expansion of the Village's Dexter Daze Celebration.

Ayes: Keough, Walters, Carson, Fisher, Cousins, Semifero.

Nays: none

Motion carries

Motion Keough, support Walters to accept the Request from Dexter Daze Committee for the expansion of the Village's Dexter Daze Celebration.

No vote

Motion Cousins, support Fisher to postpone the vote regarding the expansion of Dexter Daze Celebration to the May 23<sup>rd</sup> regular meeting.

Ayes: Walters, Fisher, Carson, Cousins, Keough, Semifero..

Nays: none

Motion carries.

Motion Keough, support Fisher to approve the agenda as amended.

Ayes: Walters, Carson, Cousins, Keough, Fisher, Semifero

Nays: None

Motion carries.

## **F. PUBLIC HEARINGS**

None

## **G. NON-ARRANGED PARTICIPATION**

1. Pam Byrnes, State Representative, introduced herself and informed those attending of her availability.
2. Rebecca Carter of 318 Cambridge would like an update regarding the retention basin problem in Dexter Crossing.

## **H. COMMUNICATIONS**

1. Dexter Merchant's Association-May 2005.
2. Public Safety & Justice Forums

## **I. REPORTS**

1. Board and Commission Reports
  1. DDA Chairman-Dan O'Haver

2. Subcommittee Reports  
None

3. Village Manager Report

1. Mrs. Dettling submits her report as per packet and made part of the minutes.

4. President's Report

1. DAFD-Audit 12-31-04

Motion Fisher, support Keough to conduct a special workshop meeting regarding police services on May 23<sup>rd</sup> at 6:00 prior to the next regular scheduled council meeting.

Ayes: Carson, Cousins, Fisher, Keough, Walters, Semifero

Nays: None

Motion carries.

## **J. CONSENT AGENDA**

1. Consideration of: Bills & Payroll in the amount of \$78,268 83
2. Consideration of: Request from Dexter American Legion Post 557 to conduct the annual Memorial Day Parade in Downtown Dexter on Monday, May 30, 2005.
3. Consideration of: Request from Dexter American Legion Post 557 to offer poppies on the sidewalks of Dexter on Friday, May 20<sup>th</sup> and Saturday, May 21st

Motion Cousins, support Keough to approve the consent agenda as presented.

Ayes: Cousins, Fisher, Keough, Walters, Carson, Semifero.

Motion carries.

## **K. OLD BUSINESS**

1. Consideration of: Proposed Amendments to Council Rules.

Motion Fisher, support Keough to approve the proposed amendments to council rules as presented in item K. 1. In the agenda 5-09-05

Ayes: Keough, Walters, Carson, Fisher, Cousins, Semifero.

Nays: None

Motion carries.

Motion Cousins, support Fisher to approve the recommendation from Planning Commission for the Preliminary Site plan for Dexter Plaza with the remaining outstanding issues mentioned in consultant and staff reviews to be addressed prior to final site plan approval.

Ayes: Walters, Fisher, Carson, Cousins, Keough, Semifero.

Nays: None

Motion carries

## **L. NEW BUSINESS**

1. Consideration of: Resolution to establish Millage Rate 2005-2006  
Set for Public Hearing May 23, 2005

Motion Fisher, support Keough to set a Public Hearing regarding establishing Millage Rates 2005-2006, for May 23, 2005.

Ayes: Walters, Carson, Cousins, Keough, Fisher, Semifero.

Nays: None

Motion carries.

2. Consideration of: Recommendation to continue annual membership in the Huron River Watershed Council for \$400 in dues for the period April-2005-March 2006.

Motion Keough, support Cousins to approve the annual membership in the Huron River Watershed Council, \$400 dues for the period April 2005-March 2006.

Ayes: Carson,Cousins,Fisher,Keough,Walters,Semifero.  
Nays: None  
Motion carries

3. Consideration of: Recommendation from President Seta to appoint and reappoint 7 LDFA Members in accordance with PA 125 Paul Bishop,Bill Tupper,Phil Arbor,Joe Semifero,Jim Carson,Mike Fraiser of Dextech

Motion Keough, support Carson to approve the recommendation to appoint and reappoint 7 LDFA members in accordance with PA 125.

No vote.

Motion Carson, support Fisher to postpone the vote to approve the recommendation to appoint and reappoint 7 LDFA members in accordance with PA 125.

Ayes: Cousins,Fisher,Walters,Carson.  
Nays: Keough,Semifero.  
Motion carries

4. Consideration of: Westridge Play Area Relocation Amendment Request

Motion Keough, support Fisher to approve the Westridge play area relocation amendment request as a minor site plan request and including ADA provisions and tree provisions as outlined in item L-5, agenda 5-09-05

Ayes: Keough,Walters,Carson,Fisher,Cousins,Semifero  
Nays: None  
Motion carries.

5. Discussion of: Sidewalk Ordinance ( Maximum 20 minute discussion)

Keough questions the March 31<sup>st</sup> payment date

Motion Keough to extend discussion past 20 minutes

No support.  
Motion dies



### **M. COUNCIL COMMENTS**

Carson Dexter Plaza- good points per Keough

Walters no

Fisher no

Keough Merchant's Meeting, need two planning commissioners

Cousins

1. Construction on Monument Park Bldg. (temp sign for merchants)
2. Rotary trees.
3. Watershed council meeting was good and informative.

### **N. NON-ARRANGED PARTICIPATION**

None

### **O. ADJOURNMENT**

Motion to adjourn at 9:19, Fisher support Keough.  
Unanimous voice vote.

Submitted,

David F. Boyle  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

# **VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

## **MEMO**

**To: President Seta and Council**  
**From: Donna Dettling, Village Manager**  
**Date: May23, 2005**  
**Re: Dexter Daze Committee Request**  
**AGENDA ITEM- K-1**

AGENDA 5-23-05

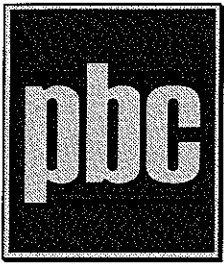
ITEM D-1

The Chairman of Dexter Daze, Arden W. Shafer, Jr. is working with the WCRC to secure a permit, which is required for a road closure. The permit requires that the WCRC approve all detour routes (especially truck detour routes) and that accurate signage and barricades be placed along the detour route. The Road Commission has a very specific set of guidelines for road closures.

The formal request from the Dexter Daze Committee is back on the agenda, item K-1 for your consideration. I recommend that Council action to support the request be contingent upon securing a permit from the WCRC to close Main Street as well as resolution of any other unsettled matters.

Let me know if you have any questions or concerns.

Thanks,



**PETERS BUILDING CO.**

172 S. INDUSTRIAL DRIVE • P.O. BOX 577  
SALINE, MICHIGAN 48176  
www.petersbuilding.com

(734) 429-4200

FAX: (734) 429-2678

RESIDENTIAL • COMMERCIAL • DEVELOPMENT

AGENDA 5-23-05  
rec'd 5-11-05 D-3  
D.D.

May 17, 2005

Village Council  
Village of Dexter  
Mr. James W. Seta  
President  
8140 Main Street  
Dexter, MI 48130

**RE: HARVEST VALLEY / SLOAN FARM / KINGSLEY PROPERTY  
ATWELL-HICKS, INC. PROJECT #100624**

Dear Mr. Seta:

Peters Building Co. on behalf of Dexter Development, L.L.C., would like to request annexation of the properties commonly known as the Sloan Farm and Kingsley Property into the Village of Dexter from Scio Township. The subject site consists of six parcels, whose tax identification numbers are as follows: 07-300-002, 07-300-006, 07-400-004, 07-400-002, 08-300-002, and 08-300-001. Further, enclosed are copies of the legal descriptions as surveyed. The six parcels make up +/- 409 acres both east and west of Baker Road. For the purpose of this and subsequent submittals we have named this unique project... Harvest Valley.

It is our understanding that the Village of Dexter will need additional information in order to effectively evaluate this request. To begin this process a color brochure of our company's vision for this project is enclosed. After your initial review we at Peters Building Co., along with our consultants, are ready to provide the council and it's designees with additional information, reports and studies as requested.

Thank you for your time and consideration of this request. It is understood that it will take a lengthy period of time to review and evaluate. We look forward to officially starting this process.

Sincerely,

James G. Haeussler  
President

JGH/lmr

Sections 7 & 8  
T2S, R5E  
Washtenaw County  
Peters Building Company  
100624.10

October 7, 2003  
Rev 7-28-04 NAV

**DESCRIPTION OF A 303.80 ACRE PARCEL  
PART OF THE SOUTHEAST ¼ OF SECTION 7,  
SOUTHWEST ¼ OF SECTION 8  
T2S, R5E, SCIO TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

**LEGAL DESCRIPTION**

Beginning at the South ¼ corner of Section 8, T2S, R5E, Scio Township, Washtenaw County, Michigan, thence S89°05'02"W 2671.44 feet along the South line of said Section 8 to the Southwest corner of said Section 8; thence N01°22'09"W 669.47 feet along the West line of said Section 8; thence S88°42'56"W 1170.86 feet; thence N30°43'35"W 293.60 feet along the centerline of Baker Road (66.00 feet wide); thence S88°42'56"W 300.00 feet; thence S30°43'35"E 448.12 feet; thence S31°57'08"E 51.88 feet; thence N88°42'56"E 300.00 feet; thence S31°57'08"E 570.00 feet along said centerline of Baker Road (66.00 feet wide); thence S88°42'56"W 1884.58 feet along the South line of Section 7, T2S, R5E, Scio Township, Washtenaw County, Michigan to the South ¼ corner of said Section 7; thence continuing along said South line of Section 7 S89°14'58"W 83.55 feet to intermediate traverse point "A"; thence continuing along said South line of Section 7 S89°14'58"W 58 feet to the center of Mill Creek; thence Northerly along the center of said Mill Creek to a point on the East-West ¼ line of said Section 7 that bears S89°10'05"W from intermediate traverse point "B", said intermediate traverse point "B" being the following 14 courses along an intermediate traverse line from aforementioned intermediate traverse point "A": N47°56'42"E 337.71 feet, N01°52'31"E 156.76 feet, N36°14'46"W 102.64 feet, N05°04'46"W 256.45 feet, N48°30'29"E 174.82 feet, N01°15'36"W 136.91 feet, N50°40'17"W 255.12 feet, S71°42'43"W 201.33 feet, N13°50'16"E 293.92 feet, N22°47'51"W 187.39 feet, N24°16'32"E 137.76 feet, N06°05'53"W 304.81 feet, N62°05'08"W 332.05 feet and N08°44'17"W 572.53 feet; thence N89°10'05"E 44 feet along the East-West ¼ line of said Section 7 to intermediate traverse point "B"; thence continuing N89°10'05"E 159.29 feet along said East-West ¼ line of Section 7; thence S00°34'09"E 339.27 feet; thence N89°09'31"E 1148.91 feet; thence along said centerline of Baker Road (66.00 feet wide) the following two courses: S11°04'51"E 255.43 feet, and S15°30'51"E 250.38 feet; thence N89°10'09"E 445.02 feet; thence N15°30'51"W 250.30 feet; thence N11°04'51"W 549.80 feet; thence S89°09'39"W 445.02 feet; thence N11°04'29"W 50.34 feet along said centerline of Baker Road (66.00 feet wide); thence N89°10'05"E 1883.96 feet along said East-West ¼ line of Section 7 to the East ¼ corner of said Section 7; thence N88°35'49"E 2710.92 feet along the East-West ¼ line of said Section 8; thence S00°31'34"E 2688.87 feet along the North-South 1/4

line of said Section 8 to the Place of Beginning, containing 303 80 acres of land, more or less, being the West  $\frac{1}{2}$  of the Southwest  $\frac{1}{4}$  of said Section 8 and part of the South half of said Section 7, being subject to the rights of the public over those portions thereof as occupied by Baker Road, and subject to all easements and restrictions of record, if any

X:\project\100600-100699\100624\Survey\100624.10 DE003 Phase 1.doc

*User Note: Harvest Valley site east of Mill Creek*

*Tax ID numbers 07-400-004, 07-400-002, 08-300-002, & 08-300-001*

Scio Township  
Southwest ¼  
Sloan Family Limited Partnership  
100624.11

October 23, 2003

**DESCRIPTION OF A 90.11 ACRE PARCEL  
PART OF THE SOUTHWEST ¼ OF  
SECTION 7, T2S, R5E, SCIO TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

Beginning at the West ¼ corner of Section 7, T2S, R5E, Scio Township, Washtenaw County, Michigan; thence N89°10'05"E 2351.88 feet along the East-West ¼ line of said Section 7 to intermediate traverse point "C"; thence continuing along the said East-West ¼ line of Section 7 N89°10'05"E 87 feet to the center of Mill Creek; thence Southerly along the center of said Mill Creek to a point that bears N89°10'15"E from intermediate traverse point "D", said intermediate traverse point "D" being the following 6 courses along an intermediate traverse line from aforementioned intermediate traverse point "C": S08°44'17"E 655.90 feet, S62°05'08"E 328.26 feet, S06°05'53"E 200.41 feet, S24°16'32"W 159.10 feet, S22°47'51"E 200.98 feet, and S13°50'16"W 237.66 feet; thence S89°10'15"W 70 feet along the South line of the North 95 rods of the South ½ of said Section 7 to said intermediate traverse point "D"; thence continuing S89°10'15"W 1946.83 feet along said South line of the North 95 rods of the South ½ of Section 7; thence N01°39'08"W 300.00 feet; thence S89°10'15"W 726.50 feet; thence N01°39'08"W 1267.50 feet along the West line of said Section 7 and the centerline of Parker Road (66.00 feet wide) to the Place of Beginning, containing 90.11 acres of land, more or less, being part of the Southwest ¼ of Section 7, subject to the rights of the public over the Westerly 33.00 feet thereof as occupied by Parker Road, also subject to all other easements and restrictions of record.

*User Note: Harvest Valley site west of Mill Creek to Parker Road  
Tax ID numbers: 07-300-002 & 07-300-006*

Scio Township  
Section 7  
Sloan Family Limited Partnership  
100624.11

October 23, 2003

**DESCRIPTION OF A 15.0 ACRE PARCEL  
PART OF THE SOUTHEAST ¼ OF  
SECTION 7, T2S, R5E, SCIO TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN**

The South 15.00 acres lying East of the survey centerline of Baker Road, of the Southeast 1/4 of Section 7, T2S, R5E, Scio Township, Washtenaw County, Michigan, bounded on the East by the Easterly line of said Section, on the South by the Southerly line of said Section, on the West by the survey centerline of Baker Road, and on the North by a line running parallel to the South line of said Section and 15.00 acres distant.

*User Note: Sloan Farm House*

*Tax ID number: part of 07-400-002*

AGENDA 5-23-05

ITEM F-1

**VILLAGE OF DEXTER**  
**# -2005**  
**RESOLUTION TO ESTABLISH 2005/06**  
**MILLAGE RATES**

Minutes of the regular meeting of the Village Council of the Village of Dexter held at the Dexter Senior Center – 7720 Dexter-Ann Arbor Road, within the Village of Dexter on the 23<sup>rd</sup> day of May 2005 at 7:30pm local time.

PRESENT:

ABSENT:

The following preamble and resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_

WHEREAS, the Village of Dexter adopted the 2005/06 Budget on February 28, 2005 after a duly noticed public hearing held on February 28, 2005, and

WHEREAS it is necessary to establish a millage rate for the 2005/2006 Fiscal Year to support the 2005/06 Budget, and

WHEREAS the Village Council held a Public Hearing on May 23, 2005, and has met the requirements to establish such millage rates.

NOW, THEREFORE BE IT RESOLVED, THAT THE 2005 MILLAGE RATE FOR THE VILLAGE OF DEXTER, for real and personal property is hereby established and approved as follows:

GENERAL OPERATING.....	10 0008
STREETS.....	3.0055
GENERAL OBLIGATION DEBT.....	.7000

BE IT FURTHER RESOLVED that all resolutions in conflict herewith are hereby rescinded.

YEAS:

NAYS:

RESOLUTION DECLARED ADOPTED MAY 23, 2005.

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David F. Boyle, Village Clerk



## NOTICE OF PUBLIC HEARING

Notice is hereby given that the Dexter Village Council will hold a public hearing Monday, May 23, 2005 at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter-Ann Arbor Street, Dexter, Michigan for the purpose of hearing public comment regarding:

The 2005 Millage Rate for the Village of Dexter, for real and personal property is hereby proposed as follows:

General Operating	10.0008
Streets	3.0055
General Obligation Debt	.7000

A copy of the Resolution to establish 2005/06 millage rates is available at the Dexter Village Office located at 8123 Main Street, Dexter MI.

Donna Dettling, Village Manager  
Dexter, MI 48130

Publish: May 19, 2005

HOMESTEAD	NON HOMESTEAD		LOCAL GYM/NT/ SCHOOL CODE	TAXABLE VALUATION/ ALL PROPERTY	SEPARATE OR ALLOCATED	MILLAGES			PURPOSE	TOTAL TAX RATES	DOLLARS OF ADVALOREM TAXES LEVIED
						OPERATING	EXTRA - VOTED				
							BLDG & SITE & DEBT	MISC.			
		STATE EDUCATION TAX		12,821,032,767	6.0000				Levy 100% in summer	6.0000	76,926,197
		WASHTENAW COUNTY		12,821,032,767	4.6110	0.2154		0.7229	Parks; Natural Areas, HCMA	5.5493	71,147,757
		TWP., CITY, VILLAGE									
		TOWNSHIPS :									
		Ann Arbor	8101	430,408,801	0.7998	2.6817			Fire	3.4815	1,498,468
		Augusta	8102	163,227,867	0.8597	3.1477			Fire & Police	4.0074	654,119
		Bridgewater	8103	72,076,612	0.8401	2.3000			Police/Roads	3.1401	226,328
		Dexter	8104	251,225,178	0.8527	2.8176			Fire; Police	3.6703	922,072
		Freedom	8105	76,663,805	1.0000					1.0000	76,664
		Lima	8106	170,992,880	0.8656					0.8656	148,011
		Lodi	8107	309,747,060	0.9765		0.5000		Fire	1.4765	457,342
		Lyndon	8108	107,298,905	0.7576					0.7576	81,290
		Manchester	8109	167,818,736	0.9088	0.8500			Fire; Roads	1.7588	295,160
		Northfield	8110	302,626,232	0.8295	7.5715	1.2983		Fire; Police; Library; Rescue, Bldg	9.6993	2,935,263
		Pittsfield	8111	1,487,111,406	3.7547	1.4403			Public Safety; Parks	5.1950	7,725,544
		Salem	8112	306,111,710	0.0000					0.0000	0
		Saline	8113	68,264,113	0.9613		1.0000		Fire	1.9613	133,886
		Scio	8114	1,172,301,684	0.9631	0.6000		0.5000	Preservation	1.4631	1,715,195
		Sharon	8115	75,760,789	0.8972						
		Superior	8116	434,524,569	0.8752	5.0000			Police & Fire	0.8972	67,973
		Sylvan	8117	329,500,285	0.9474					5.8752	2,552,919
		Webster	8118	312,232,283	0.8008	0.9094				0.9474	312,169
		York	8119	304,687,900	0.8766					1.7102	533,980
		Ypsilanti	8120	1,402,048,495	1.0348	8.6291	0.8700		Fire; Police; Drain; Sewer; Bike Path; Garbage	0.8766	267,089
										10.5339	14,769,039
		CITIES :									
		Ann Arbor	8150	4,033,493,468	6.2125	10.0888	0.6000		Street Repair; Parks; AATA; Emp Benefits	16.9013	68,171,283
		Milan	8153	83,783,383	15.7500					15.7500	1,319,588
		Saline	8151	413,087,991	11.7078	1.3000	0.7122		Refuse/Waste	13.7200	5,667,567
		Ypsilanti	8152	346,038,615	19.0937	6.0303	2.7921		Police; Fire; Sanitation;Streets	27.9161	9,660,049
		TOTAL		12,821,032,767					TOTAL ADVALOREM		268,264,949

**STATEMENT SHOWING TAXABLE VALUATIONS AND MILLS APPORTIONED BY THE COUNTY BOARD OF COMMISSIONERS  
COUNTY OF WASHTENAW FOR THE YEAR 2004  
AS OF : 03/24/05**

HOMESTEAD	NON HOMESTEAD	LOCAL GOVNT/ SCHOOL CODE	TAXABLE VALUATION/ ALL PROPERTY	SEPARATE OR ALLOCATED	MILLAGES			PURPOSE	TOTAL TAX RATES	DOLLARS OF AD VALOREM TAXES LEVIED
					OPERATING	EXTRA - VOTED BLDG & SITE & DEBT	MISC.			
			<b>VILLAGES :</b>							
			(Village taxable included in Township taxable)							
			Barton Hills	10.0000					10.0000	481,639
			Chebea	10.4896	2.0063	0.7150		Streets; Solid Waste	13.2109	2,563,752
			Dexter	10.0541	3.0209	0.9466		Streets	14.0216	2,350,419
			Manchester	11.0651		4.2155		Sewer; Treatment Plant; Bldg	15.2806	1,056,160
								TOTAL AD VALOREM		6,451,971
			<b>AUTHORITIES :</b>							
			(Authority taxable included in CVT taxable)							
			A.A.T.A.							
			H.C.M.A.					*** SEE COUNTY RATE***		
			W.C.B.A.							
			Y.C.U.A.							
			Chebea Village DDA		1.7191				1.7191	26,919
			Milan City DDA		1.6326				1.6326	5,999
			Ypsilanti City DDA		1.8352				1.8352	41,982
								TOTAL AD VALOREM		74,901
			<b>LIBRARIES:</b>							
			(Library taxable included in CVT taxable)							
			Ann Arbor Public		1.9476				1.9476	12,760,725
			Chebea District		1.6300	0.7000		ELECTION DEBT	2.3300	1,587,869
			Dexter District		0.4461				0.4461	385,867
			Manchester District		1.0500				1.0500	315,303
			Milan Public		1.4386				1.4386	120,531
			Saline District		0.8371	0.1413		ELECTION DEBT	0.9784	1,348,619
			Salem South Lyon District		0.7900	0.2125			1.0025	294,292
			Ypsilanti District		1.5116	0.8424			2.3540	4,114,997
								TOTAL AD VALOREM		20,928,203
			<b>SCHOOLS:</b>							
			ANN ARBOR SCHOOLS	81010	17.9730			half summer/half winter levy	21.4737	62,997,940
						5.6538	1.4921	Supplemental - Sinking Fund	9.1545	33,123,728
			Ann Arbor City							
			Ann Arbor Twp.							
			Lodi Twp.							
			Northfield Twp.							
			Pittsfield Twp.							
			Salem Twp.							
			Scio Twp.							
			Superior Twp.							
			Webster Twp.							

[illegible]

### Revised Homestead/Non-Homestead Values

TOTAL ADVALOREM



# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[denreste@villageofdexter.org](mailto:denreste@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

## MEMO

AGENDA 5-23-05

ITEM F-2

**To: President Seta and Council**  
**From: Donna Dettling, Village Manager**

**Date: May 23, 2005**

**Re: Dexter Automatic Products Company DAPCO**  
**Request for Tax Exemption Certificate-AMENDMENT**

DAPCO has requested an amendment to their Industrial Facilities Exemption Certificate approved March 14, 2003. March 2005 is the cut off date for additional investment, which requires an amendment rather than a new application.

Below is a list of documents for your review.

1. The Amended Resolution
2. The Application Form (1012)- Amendment
3. List of Machinery and Equipment
4. Analysis of Dapco's capital spending
5. The original approved Application Form
6. The original Resolution approving the abatement

The applicant will be available at the meeting to answer questions about the project.

Please, contact me with questions or concerns, if possible prior to the Council meeting.

Thanks,



NOTICE OF PUBLIC HEARING  
INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE  
DEXTER VILLAGE COUNCIL

The Dexter Village Council will hold a public hearing Monday, **May 23, 2005** at 7:30 p.m. at the Dexter Senior Center, 7720 Dexter-Ann Arbor Road, Dexter, Michigan. The purpose of the hearing is to receive public input on an amended abatement application filed by **Dexter Automatic Products Company 2500 Bishop Circle**, Dexter Michigan, on an existing Industrial Facilities Tax Exemption Certificate.

Dexter Automatic Products Company is a manufacturer of components for small engines for the lawn, garden and recreational vehicle markets. Investment for which this amended abatement is being requested will consist of new equipment purchases in the amount of \$438,900. The application has been filed by Rolland Leeds, CFO.

The application is on file and available for review at the Village Office, 8123 Main Street, 2<sup>nd</sup> Floor of the National City Bank Building, Dexter, Michigan, weekdays between 9:00 a.m. and 5:00 p.m. Written comments regarding this project should be submitted to the Village Manager, and must be received no later than 5:00 p.m. Wednesday, **May 18, 2005**.

Donna Dettling  
Village Manager

Publish May 5, 2005

## RESOLUTION #2005

### RESOLUTION APPROVING THE AMENDED APPLICATION FROM DEXTER AUTOMATIC PRODUCTS COMPANY FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR NEW EQUIPMENT AND BUILDING IMPROVMENTS

The following resolution was offered by Member \_\_\_\_\_ and supported by  
Member \_\_\_\_\_:

WHEREAS, pursuant to P.A. Act 198 of 1974, M.C.L. 207.551 et seq., after duly noticed public hearing held on May 26, 1987, the Council by resolution established the Dexter Business and Research Park Industrial Development District; and

WHEREAS, *Dexter Automatic Products Company* has filed an amendment to an application for an Industrial Facilities Exemption Certificate with respect to the *purchase of new machinery and equipment to be used in their facility* located in the Dexter Business and Research Park Industrial Development District; and

WHEREAS, before acting on said application, the Village of Dexter held a hearing on May 23, 2005, at the Dexter Senior Center, 7720 Dexter-Ann Arbor Street, Dexter Michigan at 7:30 p.m., at which the applicant, the Assessor and a representative of each of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, *installation of new machinery and equipment* had not begun earlier than six (6) months before March 14, 2003 the date of the acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, *completion of the additional proposed investment* is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the Village of Dexter; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the Village of Dexter, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property this exempted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF DEXTER THAT:

- 1 The Council finds and determines that the granting of an amendment to the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the Village of Dexter, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the Village of Dexter.

**RESOLUTION #2005**

**Page 2 of 2**

- 2 The amended application of *Dexter Automatic Products Company Inc.* for an Industrial Facilities Exemption Certificate with respect to *the installation of new machinery and equipment to be used in their facility* located on the following described parcel of real property situated within the Dexter Business and Research Park Industrial Development District, to wit

Insert parcel description

be approved as submitted

- 3 The amended Industrial Facilities Exemption Certificate shall remain in full force and effect for the same time period granted the original Exemption, a period of 9 *(nine) years ending in 2012*. The applicant shall remain within the Village of Dexter during the period of time for which the abatement has been approved. If the applicant relocates within this period of time, the applicant shall pay to the affected taxing units an amount equal to those taxes it would have paid had the abatement not been in effect.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED**

**THIS 23<sup>rd</sup> DAY OF MAY, 2005**

\_\_\_\_\_  
David F Boyle, Village Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the May 23, 2005, with a duly noticed public hearing held on May 23, 2005

\_\_\_\_\_  
David F Boyle, Village Clerk

# Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of P A 198 of 1974 as amended Filing is mandatory

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	Date received by Local Unit <b>3-28-05</b>
STC Use Only	
Application Number	Date Received by STC

## APPLICANT INFORMATION

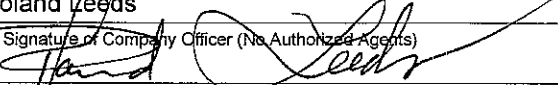
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) <b>Dexter Automatic Products Company</b>		1b. Standard Industrial Classification (SIC) Code - Sec 2(10) (Four Digit Code) <b>3451</b>	
1c. Location of Facility (Street, City, State ZIP Code) <b>2500 Bishop Circle, Dexter, MI 48130</b>		1d. Name of City/Township/Village (Indicate which) <b>Village of Dexter</b>	1e. County <b>Washtenaw</b>
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec 2(4)) <b>Amendment</b> <input type="checkbox"/> Transfer (1 copy to only) <input type="checkbox"/> Speculative Building (Sec 3(8)) <input type="checkbox"/> Rehabilitation (Sec 3(1)) <input type="checkbox"/> Research and Development (Sec 2(9))		3a. School District where facility is located <b>Dexter</b>	3b. School Code <b>81050</b>
		4. Amount of years requested for exemption (1-12 Years) <b>9</b>	
5. Thoroughly describe the project for which exemption is sought: Real Property (Type of Improvements to Land, Building, Size of Addition); Personal Property (Explain New Used, Transferred from Out-of-State, etc.) and Proposed Use of Facility (Please attach additional page(s) if more room is needed) <b>purchase of approximately \$1,239,814 of new equipment</b>			
6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun		<b>\$0.00</b> Real Property Costs	
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation plus total costs		<b>\$1,500,800.00</b> Personal Property Costs	
6c. Total Project Costs		<b>\$1,500,800.00</b> Total of Real & Personal Costs	
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC			
	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements			<input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	<b>3/31/03</b>	<b>3/31/05</b>	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
9. Number of existing jobs at this facility that will be retained as a result of this project <b>200</b>		10. Number of new jobs at this facility expected to be created within two years of project completion <b>0</b>	
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of valuation for the entire plant rehabilitation district. The SEV data below must be as of December 31 of the year prior to the rehabilitation. a. SEV of Real Property (excluding land) _____ b. SEV of Personal Property (excluding inventory) _____ c. Total SEV _____			
12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District			
12b. Date district was established by local government unit		12c. Is this application for a speculative building (Sec 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

**APPLICANT CERTIFICATION**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572 inclusive of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

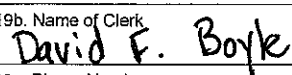
13a. Preparer Name <b>Timothy Robinson</b>	13b. Phone Number <b>(734) 761-9317</b>	13c. Fax Number <b>(734) 761-9062</b>	13d. E-mail Address <b>trobinson@wdc-econdev.com</b>
14a. Name of Contact Person <b>Roland Leeds</b>	14b. Phone Number <b>(734) 426-8900</b>	14c. Fax Number	14d. E-mail Address <b>rleeds@dapcoind.com</b>
15a. Name of Company Officer (No Authorized Agents) <b>Roland Leeds</b>			
15b. Signature of Company Officer (No Authorized Agents) 			15c. Date <b>3-25-05</b>
15d. Mailing Address (Street, City, State, ZIP) <b>2500 Bishop Circle, Dexter, MI 48130</b>		15e. Phone Number <b>(734) 426-8900</b>	15f. E-mail Address

**LOCAL GOVERNMENT ACTION & CERTIFICATION**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Years (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1 Original Application plus attachments and one complete copy <input type="checkbox"/> 2 Resolution establishing district <input type="checkbox"/> 3 Resolution approving/denying application <input type="checkbox"/> 4 Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5 Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6 Building Permit for real improvements if project has already begun <input type="checkbox"/> 7 Equipment List with dates of beginning of installation <input type="checkbox"/> 8 Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit <b>Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1 Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2 Notice to taxing authorities of opportunity for a hearing <input type="checkbox"/> 3 List of taxing authorities notified for district and application action. <input type="checkbox"/> 4 Lease Agreement showing applicants tax liability.		
17. Name of Local Government Body		18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk 	19b. Name of Clerk <b>David F. Boyle</b>	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP) <b>9140 Main St. Dexter MI 48131</b>	19e. Phone Number <b>(734) 426-8303 x11</b>	19f. Fax Number <b>(734) 426-5614</b>

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission**  
**Michigan Department of Treasury**  
**P.O. Box 30471**  
**Lansing, MI 48909-7971**

STC USE ONLY			
LUCI Code	Begin Date	End Date	End Date2

**INFORMATION FOR TAX ABATEMENT  
AMENDMENT FOR DAPCO INDUSTRIES**

**Cost of New Machinery and Equipment**

<b>Equipment</b>	<b>Cost</b>	<b>Aquisition Date</b>
HVAC	\$12,000	January-03
Hand Punch System	8,000	March-03
One Cavity 5 Slide Mold	13,500	March-03
Assembly Machine	8,200	April-03
64 Cavity Mold	3,200	April-03
Heating / Cooling Units	25,100	May-03
Lighting Fixtures	238,200	May-03
Shrink Wrap Machine	7,200	May-03
Hydromat CNC	262,400	September-03
Oil Filter For CNC	1,600	February-03
Assembly Dept Leak Tester	8,000	July-03
Toolroom Grinder	9,500	October-03
Screw Machine	62,000	September-03
Computer Server	7,500	November-03
CNC Parts	7,500	January-04
Quality Dept. Test Equipment	5,300	January-04
Leak Testing Equipment	8,100	January-04
Screw Machine Equipment	3,900	January-04
Band Saw	3,400	January-04
Network Switch	1,200	April-04
Mold Die	3,900	April-04
Tsugami CNC	227,100	May-04
Do-All Assembly Machine	10,000	July-04
Office Furniture & Carpeting	78,800	July-04
Computer Server	7,100	August-04
Die Cast Deburring Machine	10,900	October-04
Degreasing Upgrade & Safety Equipment	28,300	November-04
Tsugami CNC	219,900	December-04
Screw Machine	110,600	December-04
Optical Comparator	16,400	December-04
Rubber Parts Mold	39,400	December-04
Welder	20,500	March-05
Hydromat Equipment	10,000	March-05
Shipping Dept Lifts	12,000	March-05
Assembly Machines	10,100	March-05
<b>Total for New Machinery &amp; Equipment</b>	<b><u>\$1,500,800</u></b>	

**Donna Dettling**

**From:** Roland Leeds [rleeds@dapcoind.com]  
**Sent:** Monday, March 28, 2005 12:38 PM  
**To:** deureste@villageofdexter.org  
**Subject:** Dapco Tax Abatement Amendment Request

Donna:

Attached please find two analyses of Dapco's capital spending against the approved abatement.

One worksheet compares the total abatement approved (962,000 plus 96,200 (10%)) against what Dapco actually spent. Please note that the abatement was completely used up (\$1,061,900) by Nov. 16, 2004 when new business came our way and we felt compelled to add several new pieces of equipment in Dec., 2004 for approximately \$ 386,300 and another \$ 52,600 in the first three months of 2005.

The other worksheet compares line-by-line what was originally estimated and the amount subsequently spent.

If these do not come through or if you have any questions, please do not hesitate to call me.

Roland Leeds  
734-426-8900 x 308

amend to include ~~48~~ \$438,900

Do you Yahoo!?  
Yahoo! Small Business - Try our new resources site!

**Dapco Industries**  
**Analysis of Tax Abatement**  
**Where Estimated and Where Actually Spent**

Original Request in 2003(962,000 + 96,200(10%))	Equipment Description	Est. Cost	2003		2004		2005		Remaining Abatement Amt	Under (over) Spent
	Lighting fixtures	\$ 360,000	\$	238,200					\$ 121,800	U
	Tsugami CNC	185,000			454,500				(269,500)	O
	Hydromat Screw Machine	150,000		262,400			10,000		(122,400)	O
	1 1/4" Acme Screw Machine	85,000		62,000	110,600				(87,600)	O
	Toolroom Grinder	40,000		9,500	3,400				27,100	U
	Air Compressor	32,000		25,100					6,900	U
	HVAC Upgrade	25,000		12,000					13,000	U
	Chucker	25,000							25,000	U
	Computers	20,000		15,500	24,700				(20,200)	O
	New drilling/fabrication machines	20,000		25,000	38,200		10,100		(53,300)	O
	Plastics Molds	20,000		16,700	43,300				(40,000)	O
	Potential 10 % Overage	96,200							96,200	U
	Additional Furniture & Carpeting				78,800				(78,800)	O
	Degreasing Upgrades and Safety Equip				28,300				(28,300)	O
	2005 Equipment Purchases	-					32,500		(32,500)	O
			\$ 1,058,200	\$ 666,400	\$ 781,800	\$ 52,600			\$ (442,600)	



# Dapco Industries Tax Abatement Information

## Estimated Purchases

Equipment Description	Est. Acquisition Date	Est. Cost	
Lighting fixtures	1Q 2003	\$ 360,000	
Tsugami Screw Machine	1Q 2003	185 000	
Hydromat Screw Machine	3Q 2003	150 000	
1 1/4" Acme Screw Machine	3Q 2003	85,000	
Toolroom Grinder	3Q 2003	40,000	
Air Compressor	1Q 2003	32 000	
HVAC Upgrade	2Q 2003	25 000	
Chuckler	3Q 2003	25 000	
Computers	3Q 2003	20 000	
New drilling/fabrication machines	3Q 2003	20,000	
Plastics Molds	4Q 2003	20,000	
<b>Total</b>		<b>962,000</b>	<Abatement
		<b>96,200</b>	< 10 % extra
<b>Total Allowed</b>		<b>\$ 1,058,200</b>	

## Actual Abated Purchases

New HVAC Unit	1/15/2003	12,000	
Hand Punch Attendance System	3/3/2003	8 000	
One Cavity 5 Slide for Dapco	3/24/2003	13 500	
Decomp Valve Drilling #178	04/03/03	8,200	
64 Cavity Mold PN 12078	4/16/2003	3 200	
HVAC Replacement	5/23/2003	25,100	x
Lighting Fixtures	5/29/2003	238 200	x
Shrink Wrap Machine	5/31/2003	7,200	
Hydromat Machine	9/30/2003	262 400	
Filter for CNC	2/4/2003	1 600	
Leak Testing in Assembly	7/10/2003	8 000	
Toolroom Grinder (Used)	10/17/2003	9,500	
Rebuilt Screw Machine	9/30/2003	62,000	
Replacement Computer Server	11/11/2003	7,500	x
Additional CNC Costs	1/1/2004	7 500	
Quality Dept Test Equip.	1/1/2004	5 300	
Assembly Dept Leak Testing Equip	1/1/2004	8,100	
Screw Machine Equip	1/19/2004	3,900	
New Band Saw (Toolroom)	1/22/2004	3 400	
Network Switch	4/1/2004	1 200	x
Mold Die	4/29/2004	3 900	
Tsugami CNC	5/1/2004	227,100	
Do-All Assembly Machine	7/12/2004	10 000	
Office Furniture & Carpeting	7/31/2004	78 800	x
Computer Server	8/13/2004	7,100	x
Die Cast Deburring Machine	10/29/2004	10 900	
Degreasing Upgrade and Safety Equip	11/16/2004	28,300	
		<b>1,061,900</b>	
Tsugami CNC	12/1/2004	219 900	
Screw Machine	12/1/2004	110 600	
Quality Comparator	12/1/2004	16 400	
126 Cavity Mold	12/1/2004	39,400	
		<b>386,300.00</b>	
<b>Total Spent in 2003 and 2004</b>		<b>1,448,200.00</b>	

**Total Overage on Items Already Purchased** -----> 390,000.00

### 2005 First Quarter Spending

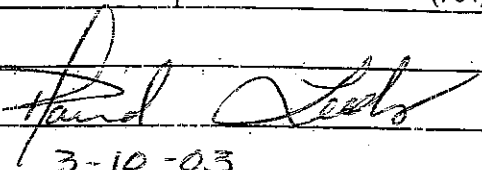
Welder	20 500 00
Hydromat Equip	10,000 00
Shipping Dept Pallet Lifts	12,000 00
Assembly machines	10,100.00
	<b>52,600.00</b>

**Amendment Needed** -----> 442,600.00

**APPLICANT'S CERTIFICATION**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

18. Name of Person to Contact for Further Information Roland Leeds		Title CFO	Phone (734) 426-8900
Mailing Address 2500 Bishop Circle Dexter, MI 48130			
Type Name of Company Officer Roland Leeds		Signature 	
Title CFO	Phone (734) 426-8900	Date 3-10-03	

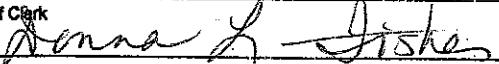
**LOCAL GOVERNMENT ACTION**

*This section is to be completed by the clerk of the local governing unit before submitting application to the State Tax Commission*

19. Action Taken  <input type="checkbox"/> ABATEMENT APPROVED FOR _____ Years  Ending December 30, _____ (not to exceed 12 years after project completion) There are circumstances in which the words "after completion" could extend the length of the exemption by 2 to 3 years. Please call the Property Tax Division at (517) 373-2408 if a further explanation is needed.  <input type="checkbox"/> DISAPPROVED	<b>DOCUMENTS REQUIRED</b> <input type="checkbox"/> 1. Application plus attachments. (See inst. pg. 4, # 1-7) <input type="checkbox"/> 2. Notice to the public prior to hearing to establish district. <input type="checkbox"/> 3. Resolution establishing district. <input type="checkbox"/> 4. Notice to taxing authorities prior to hearing to approve application. <input type="checkbox"/> 5. List of taxing authorities notified. <input type="checkbox"/> 6. Resolution approving application. <input type="checkbox"/> 7. (a) Letter of Agreement (Signed by local unit and applicant) per P.A. 334 of 1993. (b) Affidavit of Fees (Bulletin 3, 1/16/98). <input type="checkbox"/> 8. 3222 (formerly T-1044A) (if applicable). <input type="checkbox"/> 9. Speculative building resolution & affidavits.
--	---

20. Name of Local Government Body	Date of Action on This Application
-----------------------------------	------------------------------------

Attached hereto is a copy of the application and all documents required.

Signature of Clerk 	Date 3-14-03	Phone 734-426-8303
Clerk's Mailing Address	City	ZIP Code

**State Tax Commission Rule Number 57:**

Complete applications approved by the local unit and received by the State Tax Commission by October 31 will be acted upon by December 31.

Applications received after October 31 will be acted upon in the following year.

Mail completed application and all attachments to:

State Tax Commission  
Michigan Department of Treasury  
P.O. Box 30471  
Lansing, Michigan 48909-7971

If you have any questions, please call (517) 373-2408 or 373-3302.

# INFORMATION FOR TAX ABATEMENT FOR

## DAPCO Industries

### Cost of New Machinery and Equipment

<u>Equipment</u>	<u>Cost</u>	<u>Aquisition Date</u>
Lighting Fixtures	\$360,000	3/31/2003
Tsugami Screw Machine	\$185,000	3/31/2003
Hydromat Screw Machine	\$150,000	9/30/2003
1 1/4" Acme Screw Machine	\$85,000	9/30/2003
Toolroom grinder	\$40,000	9/30/2003
Air Compressor	\$32,000	3/31/2003
HVAC Upgrade	\$25,000	6/30/2003
Chucker	\$25,000	9/30/2003
Computers	\$20,000	9/30/2003
Drilling / fabrication machine	\$20,000	9/30/2003
Plastics Molds	\$20,000	12/31/2003 <del>X</del>

**Total for New Machinery & Equipment**

**\$962,000 ✓**

RESOLUTION #10- 2003

RESOLUTION APPROVING THE  
APPLICATION FROM DEXTER AUTOMATIC  
PRODUCTS COMPANY FOR AN INDUSTRIAL  
FACILITIES EXEMPTION CERTIFICATE FOR  
NEW EQUIPMENT AND BUILDING  
IMPROVMENTS

COPY

The following resolution was offered by Member Seta and supported by  
Member Semifero:

WHEREAS, pursuant to P A Act 198 of 1974, M.C.L. 207.551 et seq., after duly noticed public hearing held on May 26, 1987, the Council by resolution established the Dexter Business and Research Park Industrial Development District; and

WHEREAS, *Dexter Automatic Products Company* has filed an application for an Industrial Facilities Exemption Certificate with respect to the *purchase of new machinery and equipment to be used in their facility* located in the Dexter Business and Research Park Industrial Development District; and

WHEREAS, before acting on said application, the Village of Dexter held a hearing on April 28, 2003, at the Dexter Senior Center, 7720 Dexter-Ann Arbor Street, Dexter Michigan at 7:30 p.m., at which the applicant, the Assessor and a representative of each of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, *installation of new machinery and equipment* had not begun earlier than six (6) months before March 14, 2003 the date of the acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, *completion of the proposed investment* is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the Village of Dexter; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the Village of Dexter, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property this exempted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF DEXTER THAT:

1. The Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the Village of Dexter, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the Village of Dexter

RESOLUTION # 10- 2003  
Page 2 of 2

- 2 The application of *Dexter Automatic Products Company Inc* for an Industrial Facilities Exemption Certificate with respect to *the installation of new machinery and equipment to be used in their facility* located on the following described parcel of real property situated within the Dexter Business and Research Park Industrial Development District, to wit

Insert parcel description.

be approved as submitted.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in full force and effect for a period of 9 (nine) years. The applicant shall remain within the Village of Dexter during the period of time for which the abatement has been approved. If the applicant relocates within this period of time, the applicant shall pay to the affected taxing units an amount equal to those taxes it would have paid had the abatement not been in effect

AYES: Coy, Carson, Semifero, Seta, Hall, Turner, Walkers

NAYS: None

ABSENT: None

ABSTAIN: None

RESOLUTION DECLARED ADOPTED

THIS 28<sup>th</sup> DAY OF APRIL, 2003

Donna L. Fisher

Donna L. Fisher, Village Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the *Date*, with a duly noticed public hearing held on *Date*.

Donna L. Fisher

Donna L. Fisher, Village Clerk

**Donna Dettling**

AGENDA 5-23-05

**From:** Michael J. Steklac [msteklac@city-chelsea.org]**Sent:** Thursday, May 12, 2005 10:41 AM**To:** Amy Golke; Ann Feeney; Chris Rode; Daniel R. Myers PE; David K. Killips; Donna Dettling; Harley Rider; Heather Seyfarth; Jason Kaplan; Jim Carson; Ken Unterbrink; Linda Reilly; LuAnn Koch; Mark Heydlauff; Mark Ouimet; Maryann Noah; Michael G. Williams; Michael J. Steklac; Pam Byrnes; Pat Kelly; Paul Frisinger; Robert G. Pierce; Steve Daut; Susan Moore; Terri L. Blackmore; Tim Eder; Tony VanDerworp**Cc:** Riley S. Sumner; office@lyndontownship.org**Subject:** REMINDER: May CAPT Meeting**REMINDER**

The next Chelsea Area Planning Team meeting is this Monday, May 16, 2005 at 7:00 p.m. at Sylvan Township Hall, 18027 Old US-12.

Chelsea Police Chief Scott Sumner will be present for discussions on regional policing.

**Future Meetings**

June 20, 2005	Lima Township Hall, 11452 Jackson Road
July 18, 2005	Chelsea Area Chamber of Commerce, Location TBA
August 15, 2005	Dexter Township Hall, 6880 Dexter-Pinckney Road
September 19, 2005	Chelsea City Hall, 305 South Main Street
October 17, 2005	Lyndon Township Hall, 17751 North Territorial Road
November 21, 2005	Sylvan Township Hall, 18027 Old US-12
December 19, 2005	TBA, if needed

**Donna Dettling**

**From:** Angela Parsons [parsonsa@ewashtenaw.org]

**Sent:** Friday, May 13, 2005 5:04 PM

**To:** Todd Knepper - City of Milan, DPW; Township Supervisor; Bill McFarlane - Superior Twp., Supervisor; Chris Linfield - City of Chelsea, City Engineer; David Trent - Salem Twp., Clerk; Dean Fisher - Webster Twp., Supervisor; Donna Eureste - Village of Dexter, Village Manager; Ed Wooton - Ypsilanti Twp.; Fred Roperti - Salem Twp., Supervisor; Gary Blades; Harry Hutchison - City of Ypsilanti, DPW; Jan Godek - Lodi Twp., Supervisor; Jeff Wallace - Village of Manchester, Village Manager; Jennifer Alexa - Freedom Twp., Clerk; Jim Walter - Pittsfield Twp., Supervisor; Joe Zurawski - York Twp., Supervisor; Kathryn Wilhoff - EMU, Director of Health & Safety; Ken Unterbrink - Lima Twp., Supervisor; Larry Stoeve - City of Saline, City Manager; Linda Reilly - Lyndon Twp., Clerk; Lodi Twp. Clerk; LuAnn Koch; Mary Heller - Webster Twp., Clerk; Maryann Noah - Lyndon Twp., Supervisor; Matt Naud - City of Ann Arbor, Environmental Coordinator; Michael Steklac - City of Chelsea, City Manager; Michael Williams; Mike Moran - Ann Arbor Twp., Supervisor; Pam Barker - U of M, OSEH; Pat Kelly - Dexter Twp., Supervisor; Ron Mann - Manchester Twp., Supervisor; Township Clerk; Stan Kirton - City of Ypsilanti, DPW

**Subject:** Positive West Nile Virus Bird

We just received notification that the first West Nile Virus-positive bird in Michigan for 2005 has been found in Washtenaw County. The virus was detected in a dead blue jay that was found on 5/11/05 in Ann Arbor, zip code 48103. The Michigan Department of Community Health is sending out a press release this afternoon with this information.

This provides a good opportunity to remind citizens to take action to prevent mosquito bites, and to eliminate mosquito breeding habitats around their homes. In addition, please encourage residents to report dead birds to the County's West Nile Hotline, which is **(734) 544-6750**. I have attached a fact sheet with general West Nile Virus information to this email that you may copy and distribute to residents.

The Washtenaw County West Nile Virus Task Force also encourages municipalities to apply larvicide to catch basins and other areas of standing water that cannot be drained to help prevent the spread of the disease.

Please let me know if you have any questions, or if I may be of any assistance.

**Angela Parsons, MA**

Environmental Educator  
Washtenaw County Department of Planning & Environment  
705 N. Zeeb Rd., P.O. Box 8645  
Ann Arbor, MI 48107-8645  
Phone: (734) 222-3869  
Fax: (734) 222-3930  
Email: [parsonsa@eWashtenaw.org](mailto:parsonsa@eWashtenaw.org)  
Website: [www.ewashtenaw.org](http://www.ewashtenaw.org)



# Fact Sheet: West Nile Virus (WNV)

## What is West Nile Virus?

WNV is a mosquito-borne virus that can cause encephalitis or meningitis in humans and other animals. People get West Nile Virus from the bite of a mosquito that is infected with the virus.

## How is it spread?

Mosquitoes become infected with WNV when they feed on infected birds that carry the virus in their blood. After 10-14 days the mosquitoes can transmit the virus to humans and animals while biting to take blood. Once the virus is in someone's bloodstream, it multiplies and may cause illness. You cannot "catch" the virus from touching someone with the disease.

## What is the risk of illness in humans?

The risk of getting West Nile encephalitis/meningitis is limited to people who are in areas where WNV is present. The chances you will become seriously ill from any one mosquito bite are extremely small. The risk of getting sick is higher for people who are over 50 years of age, or persons with a weakened immune system.

## What are the symptoms?

Most people infected with WNV do not have any symptoms of illness, but some (1 in 4) may become ill 3-15 days after the bite of an infected mosquito. In a few cases, mostly among the elderly, death may occur.

**Mild illness:** Slight fever, headache, body aches, and sometimes a skin rash & swollen glands.

**Serious illness:** High fever, severe headache, stiff neck, mental confusion, convulsions, muscle weakness and paralysis.

## How is it treated?

There is no specific treatment for West Nile encephalitis/meningitis since antibiotics are not effective against this virus. Hospitalization is usually necessary for supportive care, which may include intravenous fluids, prevention of pneumonia, and breathing assistance, if necessary.

*This fact sheet is for information only and is not meant to be used for self-diagnosis or as a substitute for consultation with a health care provider. For more information, call your health care provider or call Health Services Access to speak to a public health nurse at 734-484-7200 or 1-800-440-7548.*

## How is West Nile encephalitis prevented?

There is no vaccine for humans available, but there are many steps that you can take to reduce your risk of becoming infected. They include:

- Avoid activities in areas where there are large numbers of mosquitoes and at the times when they are most active, which is as the sun rises and sets.
- Wear long-sleeved shirts and long pants whenever you are in mosquito-filled areas.
- Apply insect repellent that contains DEET to exposed skin; spray clothing with repellent because mosquitoes may bite through thin clothing. Wash repellent off after coming back indoors. **Note:** whenever you use an insect repellent, be sure to read and follow the label directions for safe use.
- **CAUTION: Do not use DEET repellent on children less than 2 months of age.**
- Avoid applying repellent to the hands of children because repellents may irritate the eyes and mouth.
- Repair and maintain window and door screens to keep mosquitoes out of buildings.
- Limit mosquito breeding sites by draining standing water in your yard. Empty water from flower pots/saucers, clogged drain gutters, wading pools, swimming pool and patio furniture covers, discarded tires, pails and buckets and other similar items that can collect water. Change the water in birdbaths and horse troughs at least two times a week.
- Cut tall weeds and grass to remove mosquito hiding and resting areas.

## How do we monitor for the disease?

We collect and test mosquitoes and dead crows for WNV. We also monitor and test ill humans and horses for WNV, St. Louis Encephalitis (SLE) and Eastern Equine Encephalitis (EEE).

## Can West Nile Virus infect other animals?

Although the vast majority of infections have been identified in birds, the Centers for Disease Control have received reports of WNV in horses, dogs, cats, bats, chipmunks, skunks, squirrels, domestic rabbits and raccoons. There is **NO** evidence that WNV can be transmitted from animals to humans.

## How do people report a dead crow?

Call Washtenaw County's West Nile Virus Hotline:

**(734) 544-6750**

Visit our website at: [www.eWashtenaw.org](http://www.eWashtenaw.org) or the Centers for Disease Control & Prevention at: [www.cdc.gov](http://www.cdc.gov)





# VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext. 15 Fax (734) 426-5614

## Memorandum

AGENDA 5-23-05

ITEM I-2

To: Village Council  
Donna Dettling  
From: Allison Bishop  
Re: Report  
Date: May 23, 2005

### Projects

**2005 EAB Grant** – The Village has been awarded \$12,500 from the Michigan Department of Natural Resources for the EAB Grant. Reimbursement will be submitted for the \$10,000 2004 grant within the next week.

**Peace Lutheran Church volunteer project** – The weekend of May 14<sup>th</sup> the Youth Group at Peace Lutheran Church volunteered to plant the 29 shrubs purchased for the buffer at Dexter Community Park. The shrubs were purchased by the village for installation. The homeowners surrounding the park will be asked to help keep the shrubs watered throughout the summer. The asphalt path bid has been released and we are hoping to have the remainder of the path constructed by July. The Orchard River Hill HOA has requested that they be included in the bid to complete the connections to their development.

**Eagle Scout Projects** – Andrew Kish has finished most of the bench restoration downtown and Kyle Schebor has prepared the Lions Park for the installation of the gazebo. Benches for the Lions Club are on order and will likely be delivered in 4 weeks.

**Engineering Standards** – The DEQ has requested additional review of the sanitary standards that are part of the engineering standards. The standards will also be forwarded to the water division of the DEQ to ensure that the standards meet their requirements. Council comments are being incorporated into the standards and we are hoping to have the standards completed within the next month.

**Notice of Decision** for the ZBA meeting held on May 16, 2005 is included for your review.

### Planning Commission Decisions – May 2, 2005

**7940 Ann Arbor Street** – Request for a waiver from Section 6.13 for existing on-site landscaping. The applicant requested that the Planning Commission permit the use of existing landscaping in the landscaping planting requirements. Based on a review it was recommended that the waiver be granted because the applicant's proposed and existing landscaping would serve the purpose intended by the ordinance, and the addition of more landscaping could possibly be detrimental to the root structure of landmark and other existing plant material.

**Ordinance Review** - Section 6.06, Landscaping Buffer requirements continue to be reviewed by the Planning Commission. Based on the recent redevelopments in the Village Commercial District (7940 Ann Arbor Street and 3276 Central Street) it has been determined that there is a conflicting section on the ordinance and therefore the Planning Commission is reviewing the language. The Planning Commission has already held the public hearing and will likely recommend an ordinance amendment at the June meeting.

**Downtown District Subcommittee** – The Planning Commission has created a subcommittee to look into the possibility of creating standards for the protection of neighborhoods in the commercial district. The group has met on several occasions and has completed a walking inventory of the subject area. The subcommittee will likely be recommending possible ordinance amendments or overlay zoning district language for the neighborhood character sensitive areas.

Please contact me prior to the meeting with questions.  
Thank you,



STATE OF MICHIGAN

JENNIFER M. GRANHOLM  
GOVERNOR

DEPARTMENT OF NATURAL RESOURCES  
LANSING

REBECCA A. HUMPHRIES  
DIRECTOR

May 10, 2005

Ms Allison Bishop  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130

RE: Grant No. EAB 05-07

Dear Ms. Bishop:

Thank you for submitting an application for consideration to the 2005 Emerald Ash Borer (EAB) Tree Planting Grant Program. This grant program is administered by the Department of Natural Resources (DNR), with funding from the USDA Forest Service. I am pleased to notify you that your project was approved for award in the amount of \$12,500.

Enclosed is your EAB Tree Planting Grant Agreement packet, which contains the following documents:

- Two copies of the Grant Agreement (PR 4028-4), and Grant Agreement Attachment 1 (IC 4028-3);
- Department of Agriculture form AD-1049, Certification Regarding Drug-Free Workplace Requirements;
- State reporting forms: EAB Tree Planting Grant Program Tree Maintenance Agreement (PR 4028-5); EAB Grant Program Tree Inventory (PR 4028-6); EAB Grant Program Grantee's Financial Report (PR 4028-7); EAB Grant Program Volunteer Time Record (PR 4028-8);
- Form W-9\*\*; Request for Taxpayer Identification Number and Certification.

*\*\*Organizations receiving grants must be placed in the State's payment system in order to receive payment upon completion of the grant.*

Please sign and return both copies of the Grant Agreement, W-9, and USDA Certification of Drug-Free Workplace form, within 10 business days. The Grant Agreements will then be signed by me, the Grant Supervisor, and one copy will be returned to you for your files.

Payment may be made as costs are incurred with proper invoices/documentation or payment may be requested as a lump sum when project is completed; it is not necessary to wait until the end of the grant period. Payment must be requested no later than 30 days after the grant expiration date. **The grant expires May 31, 2006, and will not be extended beyond this date.**

In the coming months, DNR staff and/or partner agency staff will contact you to discuss your tree planting grant and to provide technical forestry assistance to your community. If there are forestry needs that you did not address in your Community Assessment Survey, please let the field staff know prior to their visit so they may be prepared to assist you in that area. Field staff will contact you to set up an appointment.

If you have any questions regarding your grant, please feel free to contact me. My return address is DNR-Forest, Mineral & Fire Management, P.O. Box 30452, Lansing, MI 48909-7952. Congratulations on your award, and I look forward to working with you on your EAB tree planting project.

Sincerely,

  
Kerry Gray, EAB Restoration Coordinator  
Forest, Mineral & Fire Management  
517-241-1833  
grayk@michigan.gov

KG/ms  
Enclosures

NATURAL RESOURCES COMMISSION  
Keith J. Charters-Chair • Mary Brown • Bob Garner • Gerald Hall • John Madigan • Frank Wheatlake

STEVENS T. MASON BUILDING • P.O. BOX 30028 • LANSING, MICHIGAN 48909-7528  
www.michigan.gov/dnr • (517) 373-2329

# **VILLAGE OF DEXTER - ZONING BOARD OF APPEALS**

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734)426-8303 ext 15 Fax (734)426-5614

## **NOTICE OF DECISION**

**TO:** Village Council  
Planning Commission

**CC:** Fireside Home Construction, 7940 Ann Arbor Street, Dexter, MI 48130  
Bona and Kolb Architects, 7910 Ann Arbor Street, Dexter, MI 48130  
Donna Dettling, Village Manager

**FROM:** Allison Bishop, Community Development Manager

**DATE:** Wednesday, May 18, 2005

**RE:** ZBA Decision (Case #2005-07 7940 Ann Arbor Street)

In compliance with the Zoning Board of Appeals Rules of Procedure and Policy, Article III, notice of the following ZBA decisions is given to Village Council and Planning Commission:

### **Variance Request (ZBA Case #2005-07)**

On May 16, 2005, the ZBA held a public hearing and the regular meeting to review a variance request submitted by Fireside Home Construction to waive the following Sections of the Village of Dexter Zoning Ordinance:

1. Section 6.06, Landscape screening between land uses – The standards states that uses within the Village Commercial District shall have a 10-foot landscape buffer when they are adjacent to other uses within a commercial district. The applicant is proposing a sidewalk and parking lot that will encroach into the landscape buffer approximately 5 feet into the landscape buffer.

### **ZBA Decision**

On May 16, 2005, the Village of Dexter Board of Zoning Appeals approved the following ordinance waivers:

#### **A. Section 6.06, Landscaping Buffers Between Land Uses.**

-Moved Lovell, support Rush, Based on the information provided by the applicant at the May 16, 2005 Zoning Board of Appeals meeting the board determines that the request to waive the requirements of Section 6.06 Landscape Screening Between Land Uses, submitted by Fireside Home Construction to permit the construction of a parking lot and sidewalk, shown on the site plan dated April 18, 2005, five (5) feet inside of the landscape buffer be **GRANTED**, for the property located at 7940 Ann Arbor Street because the proposed variance **MEETS** the conditions required for the granting of a variance.

The determination was made with consideration of following per Section 24.05 of the Village of Dexter Zoning Ordinance:

1. Practical Difficulties, There is a conflicting section of the ordinance that requires a five (5) foot side yard setback and a ten (10) foot wide buffer width between land uses that are the same.

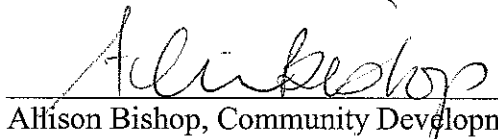
2. Substantial Justice, The applicant would like the potential to maximize the lot coverage by being able to add onto the rear of the existing structure, which would meet the intent of the 80% lot coverage, in order to do this the applicant must locate the parking lot in the location that requires a variance.
3. The applicant must receive site plan approval from the Village Council prior to the variance being effective.

Discussion items focused on the applicant's future expansion that will permit the site to be brought into conformance with the Village's Section 20.01 regulating lot coverage. The Board also discussed the ordinances conflicting sections and the requirement that similar, specifically commercial land uses require buffers.

Please feel free to contact me with any questions regarding the variance request or decision.

Thank you.

Respectfully submitted,

  
Allison Bishop, Community Development Manager

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

## MEMO

**To:** President Seta and Council Members  
**From:** Donna Dettling, Village Manager  
**Date:** May 23, 2005  
**Re:** VM Report

AGENDA 5-23-05  
ITEM J-5

1. Police Services information Update on the meeting held at Scio Township on May 19<sup>th</sup> from 1:00 to 3:00. Sheriff Department held this meeting to discuss options for police services. Two additional Townhall meetings are planned by the County Commissioners, see the enclosed public notice. I will be attending the May 24<sup>th</sup> meeting in Saline. Are there any additional follow-up or research requests from the work session this evening?
2. Sanitary Sewer System Capacity Study- Council budgeted \$20,000 this Fiscal Year to complete a Sanitary Sewer System Capacity Study. The data available to the DEQ to evaluate sanitary sewer permit requests is not adequate. The Village completed a capacity study in 1997, which we have updated several times in theory, without adequate field verification of the data. At present we have two preliminary site plans (Boulder Park Phase II and Dexter Plaza) that will move closer to final site plan approval and ultimately request sanitary sewer permits. Ed and I met with OHM to discuss a scope of work for the Village's sanitary sewer capacity study. A proposal will be reviewed and submitted by the first meeting in June.
3. Wireless Washtenaw John Hanifan has been selected to participate in the Wireless Washtenaw Governance Workgroup. Enhancement of Wireless Infrastructure in the Village of Dexter was identified as a goal for this fiscal year
4. Payroll Service Marie and I have evaluated payroll service providers. At this time we have a preferred provider that we are developing a transition strategy with for the end of June. The maximum cost of this service per year is under \$2,500. The service is provided on a per check basis; in order to save \$256 annually Council will receive 4 checks each year instead of 12.
5. Budgeting for Outcomes Included separate in the packet is a handout from the MML workshop John and I attended May 10<sup>th</sup>
6. Dexter Plaza A signed "tap fee letter of understanding" will be provided at the table on Monday night.

**PUBLIC NOTICE***(Last Updated: 5/9/05)*

The members of the Washtenaw County Board of Commissioners are hosting Public Forums on Washtenaw County's Public Safety & Justice Needs. These sessions are open to the public and will be held on the following dates, at the following locations:

- ~~April 26, 2005 5:30 pm, Forsythe Middle School~~  
Media Center  
1655 Newport Road, Ann Arbor [[read the minutes](#) (pdf)]
- ~~April 28, 2005, 7:00 pm, Michigan Township Association - Scio Township Hall~~  
827 N. Zeeb Road Ann Arbor [[read the minutes](#) (pdf)]
- ~~May 4, 2005 5:30 pm, Washington Street Education Center~~  
500 Washington St, Chelsea [[read the minutes](#) (pdf)]
- ~~May 5, 2005, 6:45 pm, Washtenaw County Board of Commissioners Working Session~~  
Board Room, 220 N. Main St., Ann Arbor
- ~~May 10, 2005 7:30 pm, Superior Township~~  
3040 N. Prospect,  
Corner of Cherry Hill & Prospect
- ~~May 11, 2005 7:00 pm, Southwest Council of Government~~  
Manchester Village  
912 City Road, Manchester
- \* • ~~May 19, 2005 6:30 pm, Washtenaw County Board of Commissioners Working Session~~  
Topic of discussion will be Public Safety and Justice; agenda will be available on May 13 at 5:00 p.m.  
Board Room, 220 N. Main St., Ann Arbor
- \* • ~~May 23, 2005 5:30 pm Ypsilanti Township~~  
Township Civic Center  
7200 S. Huron River Drive, Ypsilanti
- \* • ~~May 24, 2005 5:30 pm Washtenaw Farm Council Grounds~~  
5055 Saline Ann Arbor Road, Saline

For additional information, please e-mail **Tammy Richards** at the Board of Commissioners' Office, or call her at 734-222-6850

## Donna Dettling

**From:** John Hanifan [jhanifan@villageofdexter.org]  
**Sent:** Monday, May 16, 2005 10:09 AM  
**To:** ddettling@villageofdexter.org  
**Cc:** 'Jim Seta'  
**Subject:** FW: Wireless Washtenaw Governance Committee

Well, at least we are getting invited to the party. I'll keep you posted on whether we should continue to participate based on what the end benefit will be for Dexter residents and businesses.

**From:** James A. McFarlane [mailto:mcfarlanej@ewashtenaw.org]  
**Sent:** Friday, May 13, 2005 4:59 PM  
**To:** jhanifan@villageofdexter.org; Gretchen Driskell; James Dries; jhanifan@villageofdexter.org; David Solo  
**Cc:** David Behen  
**Subject:** Wireless Washtenaw Governance Committee

Good Afternoon,

We are excited to inform you that you have been selected to participate in the Wireless Washtenaw Governance Workgroup. The Governance Workgroup will define the legal and operational structure for the Wireless Washtenaw initiative. We will contact you by Thursday, May 19<sup>th</sup> to set up a date for the first meeting. The agenda for the first meeting will include Project Overview, Expectations, Meeting dates, Roles and Responsibilities and drafting the Committee Charter.

We look forward to working with you to offer our community the many benefits a wireless infrastructure will offer. Thank you for your assistance with this project.

Have a great weekend,

**James A. McFarlane**  
**Washtenaw County IT Department**  
**110 N. Fourth St.**  
**Ann Arbor MI, 48107**  
**PH- 734-222-6587**



AGENDA 5-23-05

ITEM J-1

# SUMMARY OF BILLS AND PAYROLL

23-May-05

Payroll Check Register	05/11/05	\$32,005.58	Bi-weekly payroll processing
		\$32,005.58	GROSS PAYROLL TOTAL

Account Payable Check Register	05/24/05	\$191,865.21	ACCOUNTS PAYABLE TOTAL NEXT BILLS AND PAYROLL
		\$223,870.79	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments
------------------------------------	--------	----------

ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS  
 DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

## VENDOR APPROVAL SUMMARY REPORT

Date: 05/18/2005

Time: 2:32pm

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	REFUND DEPOSIT	611.95	0.00
AMERICAN WATER WORKS ASS, MICH.	AWWA	AUG 01 05' - JULY 31ST 06' DUE	130.00	0.00
ATS	ATS	laboratory service	100.00	0.00
CARLISLE-WORTHMAN ASSOCIATES	CARL-WORT	master plan	2,745.55	0.00
CHRISTENSEN'S PLANT CENTER	CHRISTENSE	DEXTER COMM PARK 29 SHRUBS	722.50	0.00
CLARKE MOSQUITO CONTROL	CLARKE	VECTOLEX WSP 1 CASE	710.00	0.00
CORRIGAN OIL COMPANY	CORRIGAN O		1,748.81	0.00
DONNA DETTLING	EURESTE/D	REIMBURSE FOR 50% TUITION A	359.20	0.00
DEXTER AREA FIRE DEPARTMENT	DAFD	FIRST QTRLY 2005 FIRE SERVICE	75,270.12	0.00
DEXTER COMMUNITY SCHOOLS	DEX SCHOOL	VILLAGE 50% ONE POLICE UNIT - King Quin	24,641.52	0.00
DEXTER MILL	DEX MILL	STAPLES, EZ STRAW BLANKET	729.78	0.00
DEXTER PHARMACY	DEX PHARMA	SAMPLE SHIPPING	8.02	0.00
DTE ENERGY	DET EDISON	7551 DAN HOEY	1,119.20	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	ORNAMENTAL, OPI 2, OVERHEAD, TRA	4,150.74	0.00
DYKEMA GOSSETT PLLC	DYKEMA	MILL CREEK DAM	3,040.15	0.00
EARTHINK INC.	EARTH	ANNUAL FEE 12 X 4 95 + 2 00	61.40	0.00
ETNA SUPPLY CO	ETNA SUPPL	hydrant parts & repairs	386.17	0.00
FARNELL CONTRACTING, INC.	FARNELL	replace tops, fixtures, outlet	3,866.00	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT DEARB	LIFE INS JUNE 2005	262.50	0.00
GRISSOM JANITORIAL	GRISSOM	CLEANING APRIL 05'	400.00	0.00
HERITAGE NEWSPAPERS	HERITAGE N	TREE ORDINANCE	81.00	0.00
HURON RIVER WATERSHED COUNCIL	HURON RIVE	annual membership dues	400.00	0.00
EDWARD A. LOBDELL	LOBDELL/ED	MILEAGE 63 MILES	25.52	0.00
MIDWESTERN CONSULTING	MIDWEST	APPLEWOOD DATA CHECK, IREESXY	96.80	0.00
NORFOLK SOUTHERN CORPORATION	NOR S CORP	2005/05/01 - 2006/04/30 lease	160.33	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	GENERAL SERVICES acc Fund 701	9,358.75	0.00
PACK & MAIL PLUS	PACK & MAI	8.5 X 11 COLOR COPIES	103.90	0.00
PRESTIGE BUSINESS SERVICES INC	PRESTIGE B	parking shirt replacement chec	20.00	0.00
PRINTING SYSTEMS	PRINIING S	ENVELOPES	204.32	0.00
REZA, PARY	PARY	TREE REPLACEMENT REFUND	390.00	0.00
RONALD A. MEYER ELECTRIC, INC.	RON MEYER	PM on cabinet #7	300.00	0.00
SBC	SBC	CAMBRIDGE PUMP STATION	30.62	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	cartridges	329.01	0.00
TRIMATRIX LABORATORIES	TRIM	CYANIDE ANALYSIS	65.00	0.00
VARNUM, RIDDERING, SCHMIDT	VARNUM, RI	NPDES PERMIT CONTEST CASE APPE	112.00	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	may law enforcement	22,208.44	0.00
WASTE MANAGEMENT	WASIE MANA	trash, recycling, compost, yard	32,978.41	0.00
YANKEE ENVIRONMENTAL	YANKEE	vac 3 compartments, shoveled	3,937.50	0.00
Grand Total:			191,865.21	0.00

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Village of Dexter

Fund	GL Number	Vendor Name	Check	Invoice	Due	Amount
Department	Abbrev	Invoice Description	Number	Number	Date	
Account						
Fund: General Fund						
Dept: Village Council						
101-101.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE CREDIT	0	3055869098	05/24/2005	-18.08
101-101.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0	3055869099	05/24/2005	149.57
101-101.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE cartridges	0	3055869097	05/24/2005	197.52
101-101.000-901.000	Printing &	HERITAGE NEWSPAPERS	0	1802200	05/24/2005	27.00
101-101.000-901.000	Printing &	TREE ORDINANCE	0	76	05/24/2005	74.10
101-101.000-901.000	Printing &	PACK & MAIL PLUS COPIES AND PAPER	0	25567	05/24/2005	277.77
101-101.000-958.000	Membership	CARLISLE-WORTMAN ASSOCIATES master plan	0	674	05/24/2005	400.00
		HURON RIVER WATERSHED COUNCIL annual membership dues				
		Total Village Council				1,107.88
Dept: Village Manager						
101-172.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES LIFE INS JUNE 2005	0	06/01/05 - 07/01/05	05/24/2005	50.00
101-172.000-955.000	Miscellaneous	PRESTIGE BUSINESS SERVICES INC parking shirt replacement chec	0	14818-3	05/24/2005	20.00
101-172.000-960.000	Education	DONNA DETTLING REIMBURSE FOR 50% TUITION	0	E00047104	05/24/2005	359.20
		Total Village Manager				429.20
Dept: Attorney						
101-210.000-810.000	Attorney F	DYKEMA GOSSETT PLLC ORD. REVIEW, DENTAL AGREEMENT	0	1032769	05/24/2005	677.65
101-210.000-812.000	Atty Millp	DYKEMA GOSSETT PLLC MILL CREEK DAM	0	1032769-2	05/24/2005	2,362.50
		Total Attorney				3,040.15
Dept: Village Treasurer						
101-253.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES LIFE INS JUNE 2005	0	06/01/05 - 07/01/05	05/24/2005	12.50
		Total Village Treasurer				12.50
Dept: Buildings & Grounds						
101-265.000-920.000	Utilities	DTE ENERGY 7551 DAN HOEY	0	294954200043-4	05/24/2005	15.70
101-265.000-920.000	Utilities	EARTHLINK INC. ANNUAL FEE 12 X 4.95 + 2.00	0	0220586560	05/24/2005	61.40
101-265.000-935.001	Office Cle	GRISSOM JANITORIAL CLEANING APRIL 05'	0	117	05/24/2005	400.00
101-265.000-970.000	Capital Im	ORCHARD, HILTZ & MCCLIMENI INC DBRP DETENTION BASIN	0	104151	05/24/2005	1,015.00
		Total Buildings & Grounds				1,492.10
Dept: Village Tree Program						
101-285.000-731.000	Landscape	DEXTER MILL CONTACTORS MIX	0	18095	05/24/2005	55.00
		Total Village Tree Program				55.00
Dept: Law Enforcement						
101-301.000-803.000	Contracted	WASHIENAW COUNTY TREASURER may law enforcement	0	11722	05/24/2005	22,208.44
101-301.000-803.001	DCS Office	DEXTER COMMUNITY SCHOOLS CROSSING GUARDS 2004 - 2005	0	8/31/04-6/15/05	05/24/2005	2,420.27
101-301.000-803.001	DCS Office	DEXTER COMMUNITY SCHOOLS VILLAGE 50% ONE POLICE UNIT	0	1/1/05 - 6/30/05 PUBLIC SAFETY	05/24/2005	22,221.25
101-301.000-920.000	Utilities	DTE ENERGY 8140 MAIN	0	3219-953-0077-8-4	05/24/2005	90.78
		Total Law Enforcement				46,940.74
Dept: Fire Department						
101-336.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES LIFE INS. JUNE 2005	0	06/01/05 - 07/01/05	05/24/2005	62.50
101-336.000-803.000	Contracted	DEXTER AREA FIRE DEPARTMENT FIRST QTRLY 2005 FIRE SERVICE	0	FIRST QUARTERLY PMI. 2005	05/24/2005	75,270.12

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Department	Abbrev	Invoice Description	Number	Number	Date	Amount
Account						
Fund: General Fund						
Dept: Fire Department						
101-336 000-920.000	Utilities	DTE ENERGY	0		05/24/2005	348.24
		8140 MAIN		3219-953-0077-8-4		
101-336 000-920.000	Utilities	DTE ENERGY	0		05/24/2005	121.03
		8140 MAIN		3219-953-0077-8-4		
Total Fire Department						75,801.89
Dept: Planning Department						
101-400 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		05/24/2005	12.50
		LIFE INS JUNE 2005		06/01/05 - 07/01/05		
101-400 000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES	0		05/24/2005	350.00
		APRIL 4TH 2005 PLANNING COMM		25562		
101-400 000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES	0		05/24/2005	305.00
		master plan		25567		
101-400 000-901.000	Printing &	PACK & MAIL PLUS	0		05/24/2005	29.80
		8.5 X 11 COLOR COPIES		74		
101-400 000-901.000	Printing &	CARLISLE-WORTMAN ASSOCIATES	0		05/24/2005	277.78
		master plan		25567		
Total Planning Department						975.08
Dept: Department of Public Works						
101-441 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		05/24/2005	15.50
		LIFE INS JUNE 2005		06/01/05 - 07/01/05		
101-441 000-751.000	Gasoline &	CORRIGAN OIL COMPANY	0		05/24/2005	1,149.80
		581 gal diesel		681885		
101-441 000-802.000	Profession	MIDWESTERN CONSULTING	0		05/24/2005	96.80
		APPLEWOOD DATA CHECK, TREESXY		03088A-25		
101-441 000-901.000	Printing &	HERITAGE NEWSPAPERS	0		05/24/2005	54.00
		REFUSE CLEANUP		1803242		
101-441 000-920.000	Utilities	DTE ENERGY	0		05/24/2005	348.24
		8140 MAIN		3219-953-0077-8-4		
101-441 000-920.000	Utilities	DTE ENERGY	0		05/24/2005	90.76
		8140 MAIN		3219-953-0077-8-4		
Total Department of Public Works						1,755.10
Dept: Downtown Public Works						
101-442 000-740.000	Operating	DEXTER MILL	0		05/24/2005	86.16
		ZERO SPRING 27-0-12		16881		
101-442 000-740.000	Operating	DEXTER MILL	0		05/24/2005	180.36
		ZERO SPRING - ZERO FALL		17114		
101-442 000-740.000	Operating	DEXTER MILL	0		05/24/2005	53.36
		SPREADER SQUARE		16888		
101-442 000-802.000	Profession	RONALD A. MEYER ELECTRIC, INC	0		05/24/2005	300.00
		PM on cabinet #7		8827		
101-442 000-920.000	Utilities	DTE ENERGY	0		05/24/2005	32.63
		8059 MAIN		321995300068-4		
101-442 000-920.000	Utilities	DTE ENERGY	0		05/24/2005	71.82
		8030 FOREST		294954200084-4		
Total Downtown Public Works						724.33
Dept: Municipal Street Lights						
101-448 000-920.003	St Lights	DTE ENERGY-STREET LIGHTING	0		05/24/2005	4,150.74
		ORNAMENTAL, OPT 2, OVERHEAD, TRA		000077271-4		
Total Municipal Street Lights						4,150.74
Dept: Solid Waste						
101-528 000-805.000	Solid Waste	WASTE MANAGEMENT	0		05/24/2005	17,922.38
		commercial trash		1171502		
101-528 000-805.000	Solid Waste	WASTE MANAGEMENT	0		05/24/2005	15,056.03
		trash, recycling, compost, yard		1279863		
101-528 000-901.000	Printing &	PRINTING SYSTEMS	0		05/24/2005	68.10
		ENVELOPES		33850		
Total Solid Waste						33,046.51
Dept: Parks & Recreation						
101-751 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		05/24/2005	2.50
		LIFE INS. JUNE 2005		06/01/05 - 07/01/05		
101-751 000-731.000	Landscape	CHRISTENSEN'S PLANT CENTER	0		05/24/2005	722.50
		DEXTER COMM PARK 29 SHRUBS		196077		
101-751 000-740.000	Operating	CLARKE MOSQUITO CONTROL	0		05/24/2005	710.00
		VEXTOLEX WSP 1 CASE		5002167		

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	
	Account	Abbrev	Invoice Description	Number	Number	Date	Amount
-----							
Fund: General Fund							
Dept: Parks & Recreation							
					Total Parks & Recreation		1,435.00
					Fund Total		170,966.22
-----							
Fund: Major Streets Fund							
Dept: Routine Maintenance							
202-463 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0	05/24/2005			13.00
		LIFE INS. JUNE 2005		06/01/05 - 07/01/05			
					Total Routine Maintenance		13.00
-----							
Dept: Traffic Services							
202-474 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0	05/24/2005			4.00
		LIFE INS. JUNE 2005		06/01/05 - 07/01/05			
					Total Traffic Services		4.00
-----							
Dept: Winter Maintenance							
202-478 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0	05/24/2005			8.00
		LIFE INS. JUNE 2005		06/01/05 - 07/01/05			
					Total Winter Maintenance		8.00
-----							
					Fund Total		25.00
-----							
Fund: Local Streets Fund							
Dept: Routine Maintenance							
203-463 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0	05/24/2005			4.00
		LIFE INS. JUNE 2005		06/01/05 - 07/01/05			
203-463 000-740.000	Operating	DEXTER MILL	0	05/24/2005			296.40
		STAPLES, EZ STRAW BLANKET		19249			
					Total Routine Maintenance		300.40
-----							
Dept: Traffic Services							
203-474 000-721.000	Health & I	GADALETO, RAMSBY & ASSOCIATES	0	05/24/2005			1.00
		LIFE INS. JUNE 2005		06/01/05 - 07/01/05			
					Total Traffic Services		1.00
-----							
Dept: Winter Maintenance							
203-478 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0	05/24/2005			2.00
		LIFE INS. JUNE 2005		06/01/05 - 07/01/05			
					Total Winter Maintenance		2.00
-----							
					Fund Total		303.40
-----							
Fund: Sewer Enterprise Fund							
Dept: Administration							
590-248 000-811.000	Atty Misc	VARNUM, RIDDERING, SCHMIDT	0	05/24/2005			112.00
		NPDES PERMIT CONTEST CASE APPE		674901			
					Total Administration		112.00
-----							
Dept: Sewer Utilities Department							
590-548 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0	05/24/2005			45.00
		LIFE INS. JUNE 2005		06/01/05 - 07/01/05			
590-548 000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION	0	05/24/2005			-465.00
		REFUND DEPOSIT		0343747			
590-548 000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION	0	05/24/2005			1,076.95
		CHEMICALS		0343746			
590-548 000-743.000	Chem Lab	DEXTER PHARMACY	0	05/24/2005			8.02
		SAMPLE SHIPPING		04/28/05			
590-548 000-745.000	Uniform Al	DEXTER MILL	0	05/24/2005			58.50
		JEANS		16208			
590-548 000-751.000	Gasoline &	CORRIGAN OIL COMPANY	0	05/24/2005			350.18
		180.6 gal no lead		679039			
590-548 000-751.000	Gasoline &	CORRIGAN OIL COMPANY	0	05/24/2005			221.63
				687242			
590-548 000-751.000	Gasoline &	CORRIGAN OIL COMPANY	0	05/24/2005			27.20
				687243			
590-548 000-802.000	Profession	ORCHARD, HILIZ & MCCLIMENT INC	0	05/24/2005			93.25
		GENERAL SERVICES		104154			

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Fund	GL Number	Vendor Name	Check	Invoice	Due	Amount
Department	Abbrev	Invoice Description	Number	Number	Date	
Account						
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
590-548 000-802 000	Profession	YANKEE ENVIRONMENIAL vac'd grease dex. crossing	0	1273	05/24/2005	900 00
590-548 000-802 000	Profession	YANKEE ENVIRONMENTAL vac 3 compartments, shoveled	0	1274	05/24/2005	3,037.50
590-548 000-802 000	Profession	NORFOLK SOUTHERN CORPORATION 2005/05/01 - 2006/04/30 lease	0	9505015796	05/24/2005	160.33
590-548 000-824 000	Testing &	TRIMATRIX LABORATORIES CYANIDE ANALYSIS	0	77404	05/24/2005	65.00
590-548 000-824 000	Testing &	ATS laboratory service	0	2172	05/24/2005	100 00
590-548 000-861 000	Travel & M	EDWARD A. LOBDELL MILEAGE 63 MILES	0	05-10-05	05/24/2005	25.52
590-548 000-901 000	Printing &	PRINTING SYSTEMS ENVELOPES	0	33850	05/24/2005	68 11
590-548 000-920 001	Telephones	SBC CAMBRIDGE PUMP STATION	0	734 424 1425 243 0	05/24/2005	30.62
590-548 000-977 000	Equipment	FARNELL CONTRACTING, INC replace tops, fixtures, outlet	0	14878	05/24/2005	3,866 00
Total Sewer Utilities Department						9,668.81
Fund Total						9,780.81
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556 000-721 000	Health & I	GADALETO, RAMSBY & ASSOCIATES LIFE INS. JUNE 2005	0	06/01/05 - 07/01/05	05/24/2005	30 00
591-556 000-802 000	Profession	ORCHARD, HILTZ & MCCLIMENI INC 4TH WELL ADDITION CA/CE	0	104148	05/24/2005	446.50
591-556 000-901 000	Printing &	PRINTING SYSTEMS ENVELOPES	0	33850	05/24/2005	68 11
591-556 000-958 000	Membership	AMERICAN WATER WORKS ASS, MICH. AUG 01 05' - JULY 31ST 06' DUE	0	2000416625	05/24/2005	130.00
591-556 000-977 000	Equipment	EINA SUPPLY CO hydrant parts & repairs	0	1073035	05/24/2005	386 17
Total Water Utilities Department						1,060.78
Fund Total						1,060.78
Fund: Trust & Agency Fund						
Dept: Assets, Liabilities & Revenue						
701-000 000-253 004	Dex Com 3	ORCHARD, HILTZ & MCCLIMENI INC DEXTER COMMERCE CENTER PHASE 3	0	104150	05/24/2005	315.00
701-000 000-253 008	Dexter Cro	ORCHARD, HILTZ & MCCLIMENI INC DEXTER CROSSING PHASE IV	0	104157	05/24/2005	358.25
701-000 000-253 010	Eaton Cour	ORCHARD, HILTZ & MCCLIMENI INC INSPECTION EATON CT CONDOMINIUM	0	104149	05/24/2005	76.00
701-000 000-253 015	Huron Farm	ORCHARD, HILTZ & MCCLIMENI INC INSPECTION HURON FARMS 9 & 10	0	104147	05/24/2005	201.75
701-000 000-253 020	Robert Lei	ORCHARD, HILTZ & MCCLIMENI INC INSPECTION LEIGHTON OFFICE	0	104146	05/24/2005	90.25
701-000 000-253 028	Boulder Pa	ORCHARD, HILTZ & MCCLIMENI INC BOULDER PARK PHASE 2	0	104152	05/24/2005	1,171.50
701-000 000-253 030	Monument P	ORCHARD, HILTZ & MCCLIMENI INC MONUMENT PARK	0	104153	05/24/2005	126.50
701-000 000-253 031	Dexter Pla	ORCHARD, HILTZ & MCCLIMENI INC DEXTER PLAZA	0	104155	05/24/2005	3,306.75
701-000 000-253 031	Dexter Pla	ORCHARD, HILTZ & MCCLIMENI INC 7940 ANN ARBOR	0	104156	05/24/2005	2,158.00
701-000 000-253 031	Dexter Pla	CARLISLE-WORTMAN ASSOCIATES dexter plaza site plan	0	25564	05/24/2005	37.50
701-000 000-253 032	7940 Ann A	CARLISLE-WORTMAN ASSOCIATES fireside slu analysis	0	25566	05/24/2005	885.00
701-000 000-253 033	3276 Centr	CARLISLE-WORTMAN ASSOCIATES 3276 central street	0	25565	05/24/2005	350.00
701-000 000-253 034	Fletcher	CARLISLE-WORTMAN ASSOCIATES fletcher variance	0	25563	05/24/2005	262.50
701-000 000-255 000	Cust Depos	REZA, PARY TREE REPLACEMENT REFUND	0	5-12-05	05/24/2005	390 00

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Fund	GL Number	Vendor Name	Check	Invoice	Due	
Department	Abbrev	Invoice Description	Number	Number	Date	Amount

Fund: Trust &amp; Agency Fund

Dept: Assets, Liabilities &amp; Revenue

Total Assets, Liabilities &amp; Revenue 9,729.00

Fund Total 9,729.00

Grand Total 191,865.21 ✓

DEXTER DAZE COMMITTEE  
8005 Main Street  
DEXTER, MICHIGAN 48130

AGENDA 5-23-05  
ITEM K-1

Ms. Donna Dettling  
Dexter Village Manager  
8123 Main Street  
Dexter, Michigan 48130

May 3, 2005

Dear Donna:

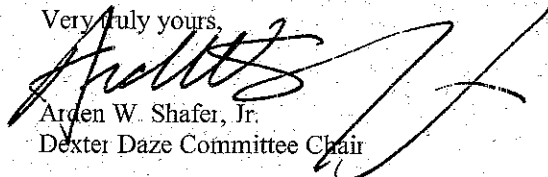
The purpose of this letter is to formally request the assistance of the Village in conjunction with the annual Dexter Daze Festival. The Committee has been exploring the option of expanding the venue of Dexter Daze to include the entire central business district. We have met informally with the Downtown Merchants who have endorsed this idea. In addition, I have met with representatives of the Fire Department who have indicated that the expansion would not impede their ability to respond to emergency situations. This year the festival will be held on August 12 and 13. As in the past, the Dexter Daze Committee relies on the Village for assistance to hold a successful event. We request that the village assist us in the following ways:

1. Shut off the sprinklers in Monument Park from Wednesday, August 10, at 2:00 PM through Sunday, August 14, at 1:00 PM. This will enable us to begin preparing for the event set-up Wednesday evening and affect a good clean up of the park after all events are completed.
2. Block off Central Street at Main and at Fifth on Wednesday after the morning rush hour. The committee will be laying out booth assignments in Monument Park on Wednesday afternoon.
3. Block off Central Street at Baker Road and Alpine Street Thursday morning after rush hour. The committee will lay out booth assignments along Main Street Thursday mid-morning prior to vendor move in beginning at 5:00 PM. This would also entail blocking off the Board Street and Main Street intersection.
4. Post No Parking signs along the Main Street side of Monument Park. We will limit parking along this area to exhibitors for the purpose of unloading their supplies and merchandise and then direct them to parking areas away from Monument Park.
5. Run the street sweeper on Sunday to assist in the clean-up efforts.
6. Assist in closing off Dexter-Ann Arbor and Main Streets Saturday, August 13 from 9:45 AM to approximately 11:30 AM from Kensington to Broad for the Dexter Daze parade.

As in the past, the Dexter Daze Committee has planned for a clean-up project on Sunday, August 14. We will remove all the trash and litter from Monument Park, clean the trash containers throughout downtown and police the neighborhood to pick up litter and trash. During Dexter Daze, we will empty trash containers as they become full into Mr. Rubbish dumpsters we have rented for the event.

We on the Dexter Daze Committee look forward to your help and assistance in holding another successful community event. If you have any questions or need to reach me, please feel free to call me at 426-1027.

Very truly yours,



Arden W. Shafer, Jr.  
Dexter Daze Committee Chair



# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

To: President Seta and Council  
From: Donna Dettling, Village Manager  
Date: April 25, 2005  
Re: Annexation and 425 Agreements

AGENDA 5-23-05

ITEM L-1

Jim Haeussler requested information from the Village as to what the Village requires in a formal annexation request. I have not processed an annexation request before, and I'm not 100% sure what is needed in an annexation request. For reference several documents are being provided along with an analysis of the data. Most of these documents have been presented to Council in the past at one time or another. I have compiled the documents in one place with page numbers for your convenience. A list of the documents is included on page two of this memo.

So we can focus on what we've learned so far about annexation and 425 agreements, I have **highlighted key points from the W. Beach presentation** dated 8-23-04. Following these key points are several recommendations for next steps.

## HISTORICAL AGREEMENTS

- 1981 Annexation Policy, the Township agreed not to oppose annexation by the Village of described territories as long as they were contiguous and did not create enclaves of Township property within the Village boundary.
- Village may provide water and sewer to annexed property. No requirement to provide water unless there is a health issue. State law requires all residents within 200 feet of public sewer to hook up to the sewer. Cost to be borne by those who receive the services through special assessments.
- Public roads and bridges will transfer to Village jurisdiction upon annexation.
- The 1995 amendment placed a moratorium on annexation of all developed land in Phase I and II by the Village until December 31, 2006, unless eligible for annexation and requested by the property owner.
- The consent of the Township to allow annexation by the Village of those properties governed by the current agreements extends into the reasonable and immediate future.
- The 1995 amendment indicates that there would be future considerations given to the boundary between the township and the Village.
- The intent of all the agreements implies that the documents will not preclude property owners from their right to petition for annexation into the Village.

## ANNEXATION PROCESS-----

- Annexation eligibility requires that the boundary be contiguous (proportionate size not merely touching corners), cannot create enclaves.
- Property owner petitions village or village can initiate annexation. Petition contains metes and bounds description of property and the reasons why the property should be annexed to the village.
- No statutory requirement for village to hold a public hearing. Village Council action in support of the petition would place the annexation request before the County for action.
- County must hold a public hearing and the village must publish a notice. The notice must be published at least 3 weeks prior to the County public hearing.
- The Village would do a well thought-out presentation to the County.
- Township officials and township residents would express their opinion about the annexation.
- The County vote on the annexation is discretionary, but the board generally only looks at the process to determine if the property is contiguous, and does not create any enclaves.
- The County's decision on an annexation petition is a legislative prerogative of the county, which courts cannot second-guess.
- Detachment is not an option for Townships, because the General Law Village Act permits detachment only by petition adopted by resolution of the village council and submitted to the county.

## ACT 425 CONDITIONAL TRANSFER OF PROPERTY

- Act 425 or Conditional Transfer of Property does not have a contiguity rule.
- Annexation of property in a 425 agreement can only occur after the term of the 425 agreement, unless specifically provided otherwise in the agreement.

- Property under village jurisdiction pursuant to a 425 is not village property for the purposes of contiguity.
- The term of a 425 cannot exceed 50 years, and it must include a legal description, and a tax sharing formulae, as well as the method of distributing the tax revenue.
- A 425 must contain the method of enforcing the provisions, a description of the services to be transferred, jurisdiction of the transferred property when the term ends, and manner of termination or rescission of the agreement.
- A 425 requires a public hearing by both the township and the village
- A 30-day referendum period begins the day following the public hearing within which time (20%) of the registered voters residing within the transferred property can petition to hold a referendum on the 425 agreement.

#### **NEXT STEPS:**

The review above provides a framework for an annexation request. Although, I am suggesting next steps based on this information, I strongly recommend that legal guidance be sought throughout this process. The request from the property owner for annexation, must contain at a minimum the metes and bounds description of the property and the reasons why the property should be annexed to the Village. At this point it seems this is the only information needed to initiate a petition for annexation. However, this is clearly not enough information for Village Council to support the petition and place a request before the County for consideration. As stated in Mr. Beach's presentation about the process for petitioning the County (in which the Village is the petitioner): "the village would make a presentation to the County Board that is pre-planned and carefully orchestrated so that there are few surprises as possible for the board. If, in order to placate potential township objection, this requires negotiating side agreements with the township, said action should be contemplated."

If the process is to move forward, it will require that Village Council make a commitment to the annexation or commit to entering into negotiations with the township for a 425 agreement. It is unlikely that Village Council can make this kind of a commitment without additional information. It will, therefore be essential, if the process is intended to continue that Council require traffic, environmental, water and sewer capacity analysis, market study, and financial information to help sort out the issues and make the decision to move forward with the annexation request, a 425 agreement, or simply end the village's involvement in the project because the data does not support moving forward.

Council will need to decide what information is essential in making this decision, and develop a process to acquire this information. The recently adopted Master Plan section on Planning for Properties Outside the Current Village Limits (see page 10 of the attached documents) includes five areas of study that provide a place to start. Council also needs to decide when, during this process to involve Scio Township. It is understood that any costs associated with the process of sorting out Council's review and decision on an annexation request would be borne by the applicant. This would include but not be limited to legal fees and consulting services for traffic, environmental, water and sewer, market, or financial analysis.

#### **LIST OF DOCUMENTS**

- |   |            |
|---|------------|
| 1) W. Beach Presentation 8-23-04                          | Page#1-8   |
| 2) Master Plan – Property Transfer Agreements             | Page#9-13  |
| 3) Current Annexation & 425 Agreements (Summary Document) | Page#14-18 |
| 4) Actual documents referenced in the summary document    | Page#19-59 |
| 5) One-Page Plus on Act 425 Conditional Land Transfers    | Page#60-64 |
| 6) One-Page Plus on General Law Village Annexation        | Page#65    |
| 7) Act 7 Urban Cooperation Act of 1967                    | Page#66-75 |
| 8) GLV Act 3, Section 74.6                                | Page#76    |

## ARTICLE II. SIDEWALKS

### DIVISION 1: Definitions.

Unless the context specifically indicates otherwise, the meanings of certain terms used in this article shall be as follows:

**Major roads:** Roadways defined as village major streets, local streets, county primary roads, and state trunk lines in accordance with Act 51 of the Public Acts of 1951, as amended.

**Owner:** Any of the following:

- 1) The person to whom real property is assessed on the village tax roll.
- 2) The person in the process of developing property for residential use and constructing sidewalks as a part of common improvements to the development and who has not released the responsibility of maintenance of those improvements to an established homeowner or condominium association.
- 3) The association of homeowners or condominium owners having the responsibility for the maintenance and repair of common areas of a residential development.

**Sidewalk:** The portion of the street right-of-way designed and improved for pedestrian and non-motorized travel.

Secs. 46-31--46-45. Reserved.

### DIVISION 2. CONSTRUCTION, REPAIR AND MAINTENANCE

#### Sec. 46-46. Sidewalk construction.

The sidewalks of all streets, alleys and public highways within the village, constructed or repaired shall, unless otherwise ordered by the village council, be constructed of the material and in the manner provided in this division.

(Ord. No. 92-0125001, § 1, eff. 6-24-1993)

#### Sec. 46-47. Line and grade.

The width of all sidewalks constructed under this division shall be determined by the village council, before the sidewalks are constructed, or ordered constructed, and shall conform to the established grade of the street, unless otherwise ordered by the

village council and shall be laid with an inclination downward from the inner side to the outer side of one-fourth of an inch to the foot. Line and grade for all walks constructed or repaired under this division shall be given by the village manager or manager's designated representative, and all of the construction work shall be under the manager's or manager's designaed represenativ's supervision and to his/her satisfaction.

(Ord. No. 92-0125001, § 2, eff. 6-24-1993)

**State law references:** Change in street or sidewalk grade, damage to property owner, payment, MCL 67.16.

#### **Sec. 46-48. Sidewalk specifications.**

Sidewalks shall not be less than four inches in thickness and expansion paper shall be placed in the joints. Sidewalks shall be at least five (5) ft wide. The village may establish additional detailed specifications in addition hereto and not inconsistent with the provisions of this division. Sidewalks shall conform to the Village Engineering Standards.

(Ord. No. 92-0125001, § 3, eff. 6-24-1993)

#### **Sec 46-49 Responsibility for Construction Costs; Method of Payment**

**Costs of sidewalks:** The cost of construction of new sidewalks and the cost of reconstruction or replacement of existing sidewalks shall be paid as follows:

- 1) For residential property certified on the Village's tax records as a homestead at the time of resolution for new sidewalks, the Village shall pay the entire cost. However, if it is found by official State or local action that the residential property did not qualify as a homestead, then, upon such an event, this shall be cause for the Village to assess fifty percent of the cost to the property owner, pursuant to paragraph 2) below, and to collect said monies as provided for in this section.
- 2) For all other existing properties not on record as certified, residential homesteads at the time of construction for new sidewalks, the Village and the property owner shall equally share the cost of installation of new sidewalks.
- 3) For new construction of any property regardless of zoning designation or homestead exemption, the property owner and/or developer shall pay the entire cost for the construction of new sidewalks. PUDS and other developments must provide connectivity at the time of their zoning approval.

#### **Sec. 46-50. Order to repair.**

Whenever any sidewalks shall become out of repair within the village, the village manager or his designee may give the owner or occupant of the premises in front of or adjacent to which such sidewalk is located, notice to repair the sidewalk within 30 days of such notice to repair, and in default thereof the manager or designee shall have the

power to repair such sidewalk and charge the cost and expense thereof to such owner of such property.

**For repair and/or replacement ordered by the Village of Dexter of existing sidewalks upon any property, regardless of zoning designation or homestead exemption, the Village and the property owner shall equally share the cost. The Village council may, by resolution, authorize the waiver of the cost share provision for repairs for designated areas identified in the Village Capital Improvement Program AND approved in the Village's Annual Budget. Such resolution shall specify the reason for waiver of the cost share.**

(Ord. No. 92-0125001, § 6, eff. 6-24-1993)

#### **Sec. 46-51. Repair by village.**

In case of nonpayment by the owner of the cost and expense of such repair, suit can be brought in any court of competent jurisdiction to recover the cost and expense, or the cost and expense of such repair may be certified to the treasurer, the village council, and the assessor, and the cost and expense assessed upon the lot or parcel of land in front of or adjacent to which such sidewalk has been repaired in the same manner as provided for assessments for building and constructing sidewalks in the village.

(Ord. No. 92-0125001, § 7, eff. 6-24-1993)

**Payment for Sidewalks. Property owners shall pay the cost of their portion of the sidewalk work in full at the time statements/invoices are mailed by the village to said property owners. In the event that property owners cannot pay or wish to pay in installment payments, installment payments of not less than \$300 per year shall be paid by each property owner on or before March 31. Notwithstanding anything in this subsection to the contrary, the property owners share of the cost of the sidewalk work shall be paid in full within 7 years. If the property owner chooses the installment payment method, and any annual installment payment is not made on or before March 31 of the year in which it is due, the installment payment with interest, shall be certified as delinquent and placed on the tax roll of the Village for that year. Such certification shall make the entire amount due and owing by the property owner a lien on the real estate and such amount shall be collected in a method as set for and provided for under the GLV.**

#### **Sec. 46-51A.**

**For property owners performing their own sidewalk replacement, the village shall, based on appropriate documentation, reimburse said property owner at a rate to be established by council resolution.**

**Sec. 46-52. Order to construct.**

Whenever the village council shall, by resolution, declare the necessity for the construction of any sidewalk in any street in front of or adjacent of any sidewalk in any street in front of or adjacent to private property it shall be the duty of the Village of Dexter to cause notice, in substantially the following form, to be served upon the owner or owners of such property, and if the owner or owners of such property cannot be located, then to cause such notice to be posted in a conspicuous place on such property, as follows:

Dexter, Michigan \_\_\_\_\_, 20\_\_\_\_\_

**SIDEWALK NOTICE**

Take notice that by order of the village council of the Village of Dexter, you are required to construct a cement sidewalk on the \_\_\_\_\_ side of \_\_\_\_\_ street (or avenue) in front of or adjoining such lots or parts of lots described as follows: \_\_\_\_\_, as are now owned by you within 30 days from the date hereof, and in default thereof, the same will be constructed by the Village of Dexter and the expense thereof will be assess against said lot.

Village Clerk

(Ord. No. 92-0125001, § 4, eff. 6-24-1993)

**Sec. 46-53. Construction by village.**

- (a) If any person so notified shall not have constructed such walk within the time mentioned, it shall be the duty of the village manager or designated representative to have such walk constructed in front of or adjoining the property of the persons so in default and upon its completion to prepare a report in duplicate and attach thereto the affidavits of the service or posting of the notice above specified, which report shall contain the cost of the construction of the sidewalks together with any other expenses incident thereto, and a description of the parcels of land in front of or adjoining which the sidewalk has been constructed, one copy of which shall be transmitted to the village council and one copy to the village treasurer.
- (b) Whereupon and within ten days after receipt of such report, the village treasurer shall notify each of the persons who have had sidewalks constructed in front of or adjacent to their premises as shown by such report, of the fact that the treasurer will receive payments of assessments so made for a period of 30 days from the date of such notice without further or additional costs.
- (c) The treasurer shall further notify such persons that unless such assessments are paid within 30 days additional costs will necessarily be incurred in perfecting and completing such assessments and assessment roll. The treasurer shall, within 40 days after the receipt of such report from the manager, transmit the report to the village council together with his/her report thereon covering the matter of payments that may have been made to the Village of Dexter.

**Sec. 46-54. Village permit process.**

In order to ensure the quality and guarantee the maintenance of sidewalks laid in the village, every person engaged in the business of laying and constructing sidewalks in the village shall for each job first obtain from the village of Dexter Community Development office a Right of Way permit to proceed with the proposed work, such permit to be issued upon receipt of a permit fee as established by the Village of Dexter, and the execution of a good and sufficient bond to the village in the penal sum of \$1,000.00, such bond to be a surety company bond or a personal bond with two sureties owning real property in the county. Only one such bond shall be required for each party in such business. Every person laying or constructing his own sidewalk shall for each job first obtain such a permit and pay such fee, but shall not be required to file such bond. Every permittee shall comply with all requirements as to grade, width, specifications and all other terms and conditions contained in this division relative to laying and constructing and repairing sidewalks, and failure so to do shall be a violation of this division.

(Ord. No. 92-0125001, § 8, eff. 6-24-1993)

**Sec. 46-55. Conditions of bond.**

The bond shall be conditioned upon the faithful observance of the terms and conditions of this division, and further conditioned that the person executing such bond shall keep and maintain the sidewalk which he/she constructs or repairs in a good condition of repair and fit for public travel for a period of three years from and after the date of completion of the construction or repair of the sidewalk. The bonds shall be approved by the village council.

(Ord. No. 92-0125001, § 9, eff. 6-24-1993)

**Sec. 46-56. Action on bond.**

Such bond may be prosecuted and recovery had by any person who shall have suffered any injury or damage by reason of inferior quality of the material having been used in the construction or repair of such sidewalk, or because of defective workmanship for any injury or damage suffered by such person, firm or corporation on account of such sidewalk having become out of repair within three years from the date of the completion of the construction or repair of such sidewalk in the name of the village for the use or benefit of such person. The village shall in no case brought under this division be liable for costs.

(Ord. No. 92-0125001, § 10, eff. 6-24-1993)

**Sec. 46-57. Maintenance of sidewalks; indemnification.**

Every owner of any lot or parcel of land adjoining any sidewalk and/or driveway approach between the lot line and the street curb, except crosswalks at intersections, shall be responsible for the maintenance and repair of such sidewalks or driveways, and

in case of neglect or refusal to do so by the owner or occupant, the village manager or designee may order the repair as provided in section 46-51 and section 46-52. If any owner shall neglect to repair and maintain such sidewalks and driveway approaches in good repair and safe for the use of the public, the owner shall be liable to the village for any damages recovered against the village by any person by reason of such sidewalk being unsafe and/or out of repair. This liability of the property owner to the village shall be enforceable only if the property owner is given timely notice of the action brought against the village to allow the owner participation, if desired, in the defense of the action.

(Ord. No. 92-0125001, § 12, eff. 6-24-1993)

Secs. 46-58--46-75. Reserved.



DEPARTMENT OF PUBLIC SERVICES  
VILLAGE OF DEXTER  
(734)426-8303 or 426-4572  
DEXTER, MI 48130

APPLICATION AND PERMIT TO CONSTRUCT,  
OPERATE, OR REPAIR WITHIN; OCCUPY; USE;  
AND/OR MAINTAIN VILLAGE OF DEXTER  
STREET RIGHT-OF-WAY (INCLUDING CURB  
CUTS AND/OR ROAD CUTS)

**FOR OFFICIAL USE ONLY**

Application/permit # \_\_\_\_\_

Date of issuance: \_\_\_\_\_

Date and Reason for Denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I \_\_\_\_\_ on behalf of \_\_\_\_\_  
(individual) (contractor, corporation, utility/government, individual)

request a permit to \_\_\_\_\_  
(operate, repair, construct, use, occupy and/or maintain – List all those applicable)

within the established right-of-way \_\_\_\_\_ Street(s) in

the Village of Dexter for the purpose of \_\_\_\_\_  
(indicate any curb/road cuts or street closure/blockages required)

\_\_\_\_\_. The approximate location of work pertinent to this  
application is \_\_\_\_\_,

Village of Dexter, Washtenaw County, Michigan.

**AS PART OF THIS APPLICATION AND APPROVAL PROCESS HERETO,  
THE UNDERSIGNED APPLICANT AGREES TO COMPLY FULLY  
WITH EACH OF THE PROVISIONS AND SPECIFICATIONS  
ENUMERATED (1-8) ON THE REVERSE SIDE OF THIS FORM.**

**Recommended for issuance:**

\_\_\_\_\_  
Superintendent of Public Services      Date

\_\_\_\_\_  
Village Manager      Date

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Address

\_\_\_\_\_  
Date

A permit, as requested in the foregoing application subject to the terms and conditions established herein, is  
hereby granted for a period commencing: \_\_\_\_\_ and ending: \_\_\_\_\_

\_\_\_\_\_  
Village Manager

Note: This permit does not relieve applicant from complying with any and all requirements of law established by public bodies, governments, or  
agencies other than the Village of Dexter

Inspection: In all cases the permit holder shall notify the Superintendent of Public Works as to specific time of commencement so that, if  
necessary an inspector can be present while work is in progress. The permit holder shall be billed for the expense associated with the provision  
of an inspector.

Permit: The on-site foreman responsible for activities subject to permit issued, shall maintain a complete copy of the permit on the job site at  
all times

## PROVISIONS AND SPECIFICATIONS

**The following provisions and specifications are part of the approved application, and as such must be fully complied with.**

1. Applicant must pay fees per Street and Utility Right-of-Way Ordinance (17-2003).
2. Applicant shall provide written notice of the commencement of any activities pursuant to this application to the Dexter Village Superintendent of Public Services, or his authorized designee, no less than five (5) calendar days prior to such commencement.
3. All construction and/or maintenance operations or activities subject to this permit application must be completed on or before:\_\_\_\_\_.
4. All construction and/or maintenance operations or activities subject to this permit application must be performed in a manner, which fully complies with "Village of Dexter, Street and Right-of-Way Ordinance and Design Specifications for site improvements as lawfully established.
5. The applicant hereto agrees, along with any and all of his/her agents, representatives, employees, designees, or assignees, to hold harmless the Village of Dexter, any and all of its agents, representatives, employees, designees, or assignees, from any and all claims of suits arising from or pertaining to any injuries, accidents, property damages, or loss of limb or life, resulting from or occurring during any and all operations or activities pursued subject to this permit application.
6. If required by the Village of Dexter, as represented by its Village Manager, the applicant hereto shall procure and maintain, during the term of activities or operations specified herein, public liability and property damage insurance in such amounts as are specified in the Village of Dexter Engineering Design specifications for site improvements.
7. Applicant will be required to submit a performance guarantee escrow bond in the sum of \$\_\_\_\_\_ (*performance guarantee not required with an annual blanket ROW permit*) acceptable as to form and substance to the Dexter Village Manager; said bond shall be fully refundable upon performance of the conditions and specifications of the permit issued and in compliance with all applicable requirements of law.
8. The following items must be attached to this application prior to permit issuance:  
\_\_\_\_Location Map      \_\_\_\_Engineering Plans      \_\_\_\_Specifications & Details  
\_\_\_\_Performance Bond      \_\_\_\_Proof of Insurance      Other\_\_\_\_\_
9. The Applicant understands that the permit herein applied for and all rights and privileges associated wherewith and pertaining thereto, can be withdrawn by the Village of Dexter at any time following issuance in the event of material noncompliance of any of the specifications or provisions set forth herein.
10. Inspections - Permittee shall have water and sewer work inspected prior to backfill.

The Village reserves the right to require inspections, and charge in addition to the permit fee for time spent by Village employees, for work performed by Village employees within the Village of Dexter Rights-of-Way.